The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2014-15)* | July 2014- June 2015

1. Details of the Institution

1.1 Name of the Institution | Imphal College

1.2 Address Line 1 | Kwakeithel Lamdong

Address Line 2 | Airport Road

City/Town | Imphal West

State | Manipur.

Pin Code | 795001

Institution e-mail address | Imphalcollege16@gmail.com

Contact Nos. | 09862027258

Name of the Head of the Institution: | Dr. Ng. Ibotombi Singh

Tel. No. with STD Code: 0385-2455167

Mobile: 09862027258

Name of the IQAC Co-ordinator: Dr. P. Grihanjali Devi

Mobile: 09612900940

IQAC e-mail address: grihanjali@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*   MNCOGN14162

1.4 **NAAC Executive Committee No. & Date:**   EC/53/A&A/79
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: www.imphalcollege.nic.in

Web-link of the AQAR: www.imphalcollege.nic.in/documents/aqar2014-15.docx

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.74	2010	2015
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   22/10/2010

1.8 Details of the previous year's AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    i.   AQAR 2010-11 submitted to NAAC on 20/04/17
    ii.   AQAR2011-12 submitted to NAAC on 20/04/17
    iii.   AQAR 2012-13 submitted to NAAC on 20/04/17
    iv.   AQAR 2013-14 submitted to NAAC on 20/04/17

1.9 Institutional Status

University   State ☐   Central ☐   emed ☐   Private ☐

Affiliated College   Yes [√]   No ☐

Constituent College   Yes ☐   No ☐

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [√]   Men ☐   Women ☐

               Urban [√] Rural ☐ Tribal ☐

Financial Status   Grant-in-aid ☐ UGC 2(f) [√] UGC 12B [√]

               Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

    Arts [√]   Science [√] Commerce ☐   Law ☐   PEI (PhysEdu) ☐

    TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

    Others (Specify)   .

1.11 Name of the Affiliating University *(for the Colleges)*   Manipur University

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   NO

University with Potential for Excellence   NO   UGC-CPE   NO

DST Star Scheme   NO   UGC-CE   NO

UGC-Special Assistance Programme   NO   DST-FIST   NO

UGC-Innovative PG programmes   NO   Any other (*Specify*)   NO

UGC-COP Programmes   NO

2. IQAC Composition and Activities

2.1 No. of Teachers   10

2.2 No. of Administrative/Technical staff   03

2.3 No. of students   00

2.4 No. of Management representatives   01

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

community representatives   02

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   17

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No. 4   Faculty   01

Non-Teaching Staff 1   Alumni 1   Students   01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

   If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related): **NIL**

   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐   International ☐   National ☐   State ☐   Institution Level ☐

 (ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

☐

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Resource generation Increase in the ICT facility	Swimming pool become operational Rs.40000/- for the first year on an trial basis Smart Board procured and 4 Computer added.

   Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

   Management ☐   Syndicate ☐   Any other body ☐

   Provide the details of the action taken

☐

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2	NIL	NIL	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate		NIL	NIL	01
Others				
Total	02	NIL	NIL	01

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	2-B.A &B.Sc.
Trimester	
Annual	

1.3 Feedback from stakeholders*Alumni ☐ Parents ☐ Employers ☐ Students ☑
    (On all aspects)

Mode of feedback   :Online ☐ Manual ☑ Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
97	27	46		24

2.2 No. of permanent faculty with Ph.D.

47

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0		0				0			

2.4 No. of Guest and Visiting faculty and Temporary faculty

02

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	33	02
Presented papers	04	14	01
Resource Persons	NIL	01	32

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Project work, Hands-on-training, Use of ICT, Seminars given by the students, Open book system in unit test.

2.7 Total No. of actual teaching days
during this academic year

194

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

Open book unit tests

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	146		14.4	68	11	94.4
B.Sc	284		17.6	63.7		81.3

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. By means of analysis of students' feedback
2. Analysis of the examination results of the students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	02
UGC – Faculty Improvement Programme	04
HRD programmes	
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	07
Others	09

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	nil		2
Technical Staff	10	nil		1

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college IQAC and the research body held a joint meeting to encourage the faculties to take up more nos. of research projects and to publish in the Imphal College research journal regularly.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		4		1
Outlay in Rs. Lakhs		45.13		8.06

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number			2	
Outlay in Rs. Lakhs			5.80	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	5	2
Non-Peer Review Journals	-	2	3
e-Journals	7	-	-
Conference proceedings	-	9	-

3.5 Details on Impact factor of publications:

Range 0-3   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2	UGC	5.80	4.20
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)			5.90	5.90
Total			11.70	10.10

3.7 No. of books published   i) With ISBN No. [4]   Chapters in Edited Books [1]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]

Any Other (specify) [√   Institutional Bio-tech Hub]

3.10 Revenue generated through consultancy [---]

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number	1				
Sponsoring agencies	Indian Tourism Congress				

3.12 No. of faculty served as experts, chairpersons or resource persons [19]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [ ]

3.14 No. of linkages created during this year [NIL]

3.15 Total budget for research for current year in lakhs:

From Funding agency [6.50]   Management of University/College [ ]

Total [6.50]

3.16 No. of patents received this year

NIL

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year: **Nil**

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

08

04

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 1   SRF 0   Project Fellows   Any other 01

3.21 No. of students Participated in NSS events:

University level 18   State level

National level 05   International level

3.22 No. of students participated in NCC events:

University level   State level

National level 20   International level

3.23 No. of Awards won in NSS:

University level   State level

National level 1   International level

3.24 No. of Awards won in NCC:

University level   State level

National level 1   International level

3.25 No. of Extension activities organized

University forum [ ] College forum [ ]

NCC [01] NSS [01] Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Social service camp

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.483 acres		-	5.483 acres
Class rooms	32	4	State Govt.	36
Laboratories	23			23
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others, Equipment& teaching aids		1.25 5.90	UGC DBT	7.15

4.2 Computerization of administration and library

Central library is fully computerized.

Computerization of admission, enrolment and examination processes are done.

Salary component of all the employees are fully computerized.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	36617		608		37225	
Reference Books	1175		25		1200	
e-Books	Inflibnet N-List					
Journals	11		4		15	
e-Journals	Inflibnet N-List					
Digital Database	Soul 2					
CD & Video	10				10	
Others (specify) Newspapers, magazines	11		1		12	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	48	14	-	4	6	7	17	
Added	04	01	-	0	0	1	02	
Total	52	15	-	4	6	8	19	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Two teachers of Physics department attended two- day workshop on Cyber security awareness at NIELIT, Imphal during 22-23 June, 2015.

4.6 Amount spent on maintenance in lakhs :

  i) ICT   0.40

 ii) Campus Infrastructure and facilities   4.00

iii) Equipments   0.40

iv) Others   0.35

Total :   5.15

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Giving awareness of the Student Support Services through the Prospectus, sign boards, etc.

5.2 Efforts made by the institution for tracking the progression

> 6th Semester students are made to submit their mobile nos. and e-mail addresses to the respective HoDs.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1960			

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men

No	%
1256	64.1

Women

No	%
704	35.9

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
911	160	160	753		1984	965	149	167	679		1960

Demand ratio 1.5:1   Dropout % 16.5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> No student support mechanism for coaching for competitive examinations

No. of students beneficiaries

NIL

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [01]   Others [ ]

5.6 Details of student counselling and career guidance

Faculty members informally interacted with the students and disseminate the information on the courses available in the other states of India.

No. of students benefitted [150]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
			1(UPSC conducted CDS)

5.8 Details of gender sensitization programmes

1. Interactive programme on HIV/AIDS with students and delegates from MACS (Manipur State Aids Control Society)on the topics-'Youth and mental health', Mental Health matters' organised by Red Ribbon Club on 22/08/2014.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [15]   National level [02]   International level [ ]

No. of students participated in cultural events

State/ University level [21]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 00 | National level | 01 | International level | |

Cultural: State/ University level | 07 | National level | | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount in lakhs
Financial support from institution		
Financial support from government	348	21.14
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | 01 |

5.13 Major grievances of students (if any) redressed:
- Existing sanitary conditions was improved by renovation of toilets for both boys and girls.
- Engaged 2 private security guards for security and to maintain discipline in the college premises.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION
The vision of the college is to build a college of academic excellence and prepare a diverse body of students to be lifelong learners who are proficient in their fields of study to be able to adapt to a changing world and global competency.
MISSION:
•   To make institutional contribution towards national development.
•   To facilitate the students for global competency.
•   To enrich human values, personal integrity and safeguard of civic responsibilities.
•   To provide active and efficient student support system.
•   To encourage research to the faculty members in their respective areas of concern.
•   To instil unity and discipline among the students.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

No

6.3.2   Teaching and Learning

Over and above the normal methods the concept of tutorial was introduced.

Remedial coaching classes were conducted.

6.3.3   Examination and Evaluation

Unit tests are still continuing.

Students are made to present seminars within the syllabus.

6.3.4 Research and Development

> Research committees were entrusted to identify the thrust areas of research.
>
> With the installation of pre-paid power connection power supply was improved.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> The process of library automation is in progress.
> Smart board was procured.
> New desks and benches were added on need basis.

6.3.6 Human Resource Management

> In order to decentralize the power and to increase the efficiency different committees were formed. Faculty members were assigned on the basis of their expertise and experience.

6.3.7 Faculty and Staff recruitment

> College has no role in the recruitment.

6.3.8 Industry Interaction / Collaboration

> Students were taken to Lismart industries that produced Sangai water tank and Mineral water plant of Loktak brand.

6.3.9 Admission of Students

> Admission Test

6.4 Welfare schemes for

Teaching	Financial Assistance to bereaved faculty member by Imphal College Teachers' Association (ICTA)
Non teaching	Financial Assistance to bereaved staff member by Non-teaching Staffs
Students	Meritorious Awards Earn While you Learn Scheme

.5 Total corpus fund generated

72,800/-

6.6 Whether annual financial audit has been done   Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		YES	IQAC
Administrative	NO		NO	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N/A

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Alumni assn. took active part in observation of College foundation day on 20/8/14.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

> Computer training programme at the college computer centre.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Cleanliness drive was undertaken by the students.
>
> NSS volunteers planted trees on world environment day on 5th june 2016.
>
> Dustbins placed at strategic locations in the college campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Attendance registers of the faculty members are kept at the office of the Principal to ascertain the regularity of the teachers.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> 1. Made the swimming pool operational with the renowned swimmers of the state as experts.
> 2. Inaugurated the indoor stadium.
> 3. Initiation of internal resource mobilization.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Grooming the potentials of students in the fields of games and sports.
> - Energy Conservation by replacing incandescent bulbs with CFLs.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Drainage system was improved and inter departmental approach road was further augmented.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Opportunity- There are potentials for producing national level swimmers in the future.
- Dr. A. Sumati Devi, ANO &Assoc Prof, Math dept, awarded Best ANO at All India Rock climbing camp at Gwalior in 2015.
- The college March past contingent secured 2nd position in the Republic day parade in 2015

8.**Plans of institution for next year**

1. Construction of a fitness centre in the college.
2. Installation of solar panels for eco-friendly generation of energy and to collaborate with Manipur state power company limited for possible resource generation from the same venture.

Name *Dr. P. GRIHANJALI DEVI*   Name *Dr. Ng. Ibotombi Singh*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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