



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		IMPHAL COLLEGE
Name of the head of the Institution		Dr.M.Priyobrata Singh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03852455167
Mobile no.		9615363735
Registered Email		imphalcollege16@gmail.com
Alternate Email		moirangthempriyobrata@gmail.com
Address		Kwakeithel Lamdong, Airport Road
City/Town		Imphal
State/UT		Manipur
Pincode		795001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	A.Ramasanker Sharma
Phone no/Alternate Phone no.	03853594891
Mobile no.	9436037149
Registered Email	imphalcollege16@gmail.com
Alternate Email	aribamrama@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://imphalcollege.edu.in/aqar-2018-19/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://imphalcollege.edu.in/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B++	2.84	2017	12-Sep-2017	11-Sep-2022
1	B+	2.74	2010	04-Sep-2010	03-Sep-2015

6. Date of Establishment of IQAC	29-Oct-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Introduction of Bachelor of Vocational studies	17-Oct-2019 365	125

Invited lecture on Fancon Anemia	08-Jul-2019 1	268
Trekking Adventure Course	10-Aug-2019 3	42

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTION	GENERAL GRANT	STATE GOVERNMENT	2019 365	146000000
INSTITUTION	INFRASTRUCTURE	RUSA	2019 365	9839286

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Introduction of Bachelor of Vocation in 4 trades (i) Tourism Hospitality Management (ii) Fashion Designing (iii) Music (iv) IT Ites 2. Construction of new Academic Block under RUSA and renovation of Earthquake damaged portion of Zoology dept. 3. To organize Invited lecture Programme titled "Studies on Protein involved in Fancon Anemia" with Dr. Ruhikanta A Meitei, on 8th July 2019. 4. Tracking adventure course under the supervision of Dr. G.Bijoykumar Sharma, ANO NCC Imphal College in the month of August 2019.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1. Introduction of Bachelor of Vocation in 4 trades (i) Tourism Hospitality Management (ii) Fashion Designing (iii) Music (iv) IT Ites	B.Voc classes commences from october of the same year
Construction new academis block and renovation od earthquake damaged structure	work started
Invited lecture on Fancon Anemia	sucessfully organized
Trekking Adventure course	conducted in second week of august
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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

27-Feb-2019

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum delivery mechanism and proper documentation system has been established in Imphal College since 2010 when the semester system was introduced. In the beginning of new academic sessions an Academic Calendar with action plan is developed and uploaded in the college website for general information. As an affiliated college of Manipur University, Imphal College Academic Calendar is prepared in conformity with the Manipur University Academic Calendar. The college level general routine/ timetable indicating the subject, time and classroom number is displayed in the college notice board and circulated to all 16 departments for strict compliance. Besides the college

general timetable/routine department wise time table are also prepared by every department in the college. The Head of Departments of each departments make allotments of the courses and syllabus to its respective faculty members and monitors the progress of the course regularly. For timely completion of the courses faculty members are required to plan and schedule their classes accordingly. Dean of Science and Dean of Arts ensures the regular conduct of classes and reports to the Principal for any essential requirements and inputs. In the course of a semester Principal convenes at least 2 meetings with the HoDs, Dean of Arts & Science, Academic Council and IQAC to discuss the effective implementation and timely completion of the syllabi of the different courses. In order to check the cognitive and perception level of the students Unit tests are conducted at the department level. Suitable Guest lecturers are arranged to cover certain curriculum for which resourceful faculty is not available in the college. Identification and arrangement of faculty members are also done to cover interdisciplinary topics for paper like Regional Development. Seminar, interdisciplinary lectures, guest lectures and other academic activities are announced well in advance so that students and teachers can plan their classes accordingly. Imphal College has a full-fledged Examination Committee headed by Controller of Examination which ensures smooth and proper conduct of Unit tests and University semester examinations. All HoDs are encouraged to maintain a Log-Book for the departments wherein each of faculty members can record the topics taught in a particular class, period and date for effective completion of courses and systematic maintenance of academic progress of the students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NA	NA	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Fashion Designing	09/09/2019
BVoc	Music	09/09/2019
BVoc	Tourism & Hospitality Management	09/09/2019
BVoc	IT & ITes	09/09/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NA	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative skill in English a bilingual approach for enhanced understanding	14/10/2019	20
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	English- Internal study tour at Lamdan	32
BA	Geography- Internal Field study tour at Moreh	98
BA	Geography- External Study trip at Cherrapunji, Meghalaya	45
BA	Geography- External study tour at Digha beach, WB	54
BSc	Statistics- Field trip at Lakhimpur and Binnaskandi, Assam	12
BSc	Botany- Internal Field study tour at Kwakeithel Lamdong, III & V Semesters, Manipur	256
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>To enhance the quality of education and assess the prevailing co-curricular and extra-curricular activities available in the college, improvement aspirations of students are collected through feedback forms. In the student's feedback form important parameters on timely and regular conduct of classes, completion of syllabi, accessibility of teachers beyond the class room, books and facilities available in the college library, laboratory facilities and improvement suggestions etc are included. Feedback form for teachers includes curriculum aspects of the courses, infrastructure facilities, professional development related issues etc. . For the alumni more emphasis is given to extra-curriculum facilities available in the college that shapes overall</p>

personality and self-confidence of students. Above this the willingness and preparedness of the alumni to contribute in the development of college in coming days are included in descriptive form. Parents are also an important stakeholder in successful functioning of the college and a separate feedback form is used to collect their views. Feedback forms are prepared and distributed to all stakeholders. The parameters included in the feedback forms varies accordingly. All different categories of stakeholders are required to give graded responses as per their perception on different parameters included in the feedback form. The responses generated from the feedback forms are analysed manually by a group of faculty members fluent with data analysis and report writing. The findings of analysis are reported to Principal of the college. Those matters and issues below the expectation of the respondents are placed in the special meeting convened with College Planning Board, Academic Council, IQAC and students' representatives for a threadbare discussion to take effective corrective measures. The matters and issues that arises out of the meeting are classified into 2 categories, namely (a) matters within the capacity and purview of the college and (b) matters and issues beyond the capacity of the college. The matters which are within the purview of the college are prioritised for instant rectification and initiation of corrective measures. And for those issues which are beyond the capacity of the college having huge financial implications and policy related matters are forwarded to the Directorate of University Higher Education, Government of Manipur for consideration and forward submission to the competent authority.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Education, English, Economics, Geography, History, Political Science, Sociology, Philosophy, Manipuri	760	2992	875
BSc	Physics, Mathematics, Botany, Chemistry, Zoology, Statistics, Geology	560	2625	472

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2867	0	90	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
90	55	12	10	4	Nil

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system for the final year students was there till 2016 and since 2018 this system has been extended to all semester students. The main objective of introducing mentoring system is to improve and enhance academic achievements by providing proper and systematic guidance. After getting the results of 1-2 unit tests, the categorization of students as advance learners slow learners, the role of mentors becomes more important. In absence of mentoring system slow learners may never had a chance to consult their difficulties with the teachers whereas slow learners are provided with opportunities to consult their mentors on anything that others may feel awkward to listen in the classroom in normal times. For all academic related matters students have the freedom to discuss with their mentors in private. Mentors always make sure that students fulfils all their curiosities. Besides, the academic related matters the mentors provides personal, social and psychological support to inculcate sense of belongingness, leadership qualities, improve self-confidence and encourage the spirit of competition. The modalities of allotting the students to their respective mentors begins after the completion of admission in V Semester. The Mentor-Mentee Ratio varies from department to department and year to year as the number of teachers available in the departments and number of students enrolled varies. On completion of admission a list of students enrolled in the subject of their choice is distributed to the departments. Hereafter, each departments allot the students to the available teachers equally. The Mentor-Mentee arrangement thus made is valid till the end of their final semester examination. While waiting for the university examination results students have the freedom to discuss their future academic persuasions and career opportunities after completing graduation. In Chemistry department final semester appeared students are compulsorily made to take up individual projects in the College Bio-tech hub. In consultation with their mentors students select their individual projects. During the project period students gains hands on experience in the lab. On completion of their respective projects a certificate was issued by the Coordinator of Institutional Bio-tech hub.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2867	90	1 : 32

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
101	90	11	0	47

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NA	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during

the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Education, English, Economics, Geography, History, Political Science, Sociology, Philosophy, Manipuri	6	28/05/2019	11/07/2019
BSc	Physics, Mathematics, Botany, Chemistry, Zoology, Statistics, Geology	6	27/05/2019	11/07/2019

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internal evaluation of the students' academic progress regularly has been part and parcel of Imphal College. At the beginning of every new academic session college Academic Calendar is prepared in conformity with the Academic calendar prepared by Manipur University. In the college academic calendar the time frame and methods of internal assessment are mentioned. For conducting systematic and regular unit tests the Controller of Examinations, Imphal College Examination cell, convenes meeting with the HoDs. In these meetings material needs and adjustment of class timing are discussed for free and smooth conduct of unit tests. The outcome of such meetings are reported to the Principal for his attention and notify to the students and faculty members for compliance. All the departments are given some flexibility in choosing the methods and time of conducting unit tests. It is compulsory for all regular students to attend in all unit tests. Those students who is/are absent in 1 or 2 unit test are given an additional opportunity to sit at a single sitting unit test to clear their backlogs of unit test and thereafter allow him/her to appear in the remaining unit tests. Over and above the conventional unit test some of the departments adopts paper presentation by students in classroom seminars on micro topics within the broad curriculums of the subject. One of the most innovative reforms initiated by the college is the categorisation of students as advance learners and slow learners in all departments. For the slow learners remedial classes and specific tutorials are planned by the respective departments to fill the gap with the advance/fast learners. These corrective measures are very beneficial to the students while appearing in their University Examinations.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

In compliance with Academic calendar issued by Manipur University, Imphal College academic calendar is prepared in conformity with the Academic Calendar framed by Manipur University. In the Academic calendar Commencement of classes and schedule of end semester examinations are specifically mentioned and college needs to comply with the same. Besides the mandatory compliance with commencement of classes and examination schedule of the University, college makes reasonable adjustments for Continuous Internal Evaluation, Celebration of college foundation day, college week, Induction programme, Summer Winter vacations etc. Schedule for conducting Internal assessments is tentatively

mentioned and HoDs are given the liberty to conduct internal assessment as per their convenience. In case of semester examinations conducted by Manipur University tentative schedule reflected in the university academic calendar are strictly adhered and all affiliating colleges must comply with the same. List of holidays declared by State Government are included while preparing the college holidays. For all administrative offices under the state government Saturdays are declared as holiday but for Imphal college all Saturdays are normal working days conducting regular classes, however for non-teaching staff it is a holiday.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://imphalcollege.edu.in/programme-course-outcome/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Education, English, Economics, Geography, History, Political Science, Sociology, Philosophy, Manipuri	334	308	92
BSc	BSc	Physics, Mathematics, Botany, Chemistry, Zoology, Statistics, Geology	407	347	85

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://imphalcollege.edu.in/wp-content/uploads/2024/02/SSS-2019-20_watermark.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	DST, SERB	1757334	1757334

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	Nil	Nil	Nil	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	2	Nil
International	Political Science	2	Nil
International	Physics	1	Nil
National	History	1	Nil
National	Geography	1	Nil
National	Manipuri	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Chemistry	3
Zoology	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
NA	NA	NA	Nil	0	0	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	29	12	Nil
Presented papers	Nil	1	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Lecture programme on Hygeinic India	NCC	10	320
Rally, Poster Campaign	NCC, NSS	2	60
REGIONAL YOUTH CAMP	YRC	0	10
SOCIAL CONSERVATION AFFORESTRATION	ECO-CLUB DEVELOPMENT ALTERNATIVE MANIPUR	7	36
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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SWAATCHTA SAMAROH PAKHWARA	NCC	LECTURE PROGRAMME ON HYGEINIC INDIA	10	320
SWAATCHTA SAMAROH PAKHWARA	NSS, NCC	RALLY, POSTER CAMPAIGN- PLASTIC FREE ZONE	2	60
GENDER ISSUE	MSCW	ADVISORY COMMITTEE SESSION MSCW	4	2
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE, EK BHARAT SHRESHTA BHARAT	2	Nil	90
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
INDUSTRIAL PARTNERSHIP	FOOD PROCESSING AND PRESERVATION TECHNOLOGY	M/s. THANGJAM AGRO LIMITED	21/09/2019	25/09/2019	30
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
PROACTIVE ACADEMY	12/08/2019	TRAINING FOR COMPETITIVE EXAMINATIONS	4
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1918810	1918810

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Laboratories	Existing
Campus Area	Existing
Others	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	15214	5774900	2700	1215000	17914	6989900
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	55	22	2	0	0	3	16	0	0
Added	4	3	0	0	0	1	0	0	0
Total	59	25	2	0	0	4	16	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1047620	1047620	1918810	1918810

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Imphal College being a Government College, functions on the funds provided by Directorate of University Higher Education, Government of Manipur, for infrastructure maintenance. However, Imphal College has a Construction and building maintenance committee that looks after the maintenance and the up keeping of the infrastructures. The Committee oversees the maintenance and up-gradation of the infrastructure facilities in college. The committee in consultation with the Alumni association tries to upgrade and maintain the existing facilities. Academic related matters are mainly looked after by the Academic Council of the college and from time to time Head of Departments are also involved in the decision making process. While procuring books for departmental libraries Head of departments in consultation with their faculties submits the details of the books and approved by the academic council along with the library advisory committee. Imphal College has a girls' hostel in its campus. Management of the hostel is exclusively done by the Hostel committee. Hostel committee decides all mundane affairs of the hostel such as mess menu, rules regulations etc. whereas fee structure communicated by the Directorate of University Higher Education, Government of Manipur, applies in Toto without any modification to the college hostel. In case of any dispute Principal intervenes and placed the issue before the IQAC, ICSU ICTA for early redressal. There are altogether 17 nos. of laboratories in the college. The manpower requirement of the laboratories are provided by the DUHE, Govt of Manipur. But after the retirement of support staff manpower requirement in the laboratories are arranged by the Principal in consultation with the HoDs by re-engaging the staff on contract basis in order to function the laboratories uninterrupted in the interest of the students. Prolonged delayed and failure of DUHE to fill the vacant positions of support staff is a big handicap to the college that drains a sizeable amount of fund from the college which could have been utilized for other purposes. Imphal College has a semi-automated library with more than 30,000 books. For systematic and regular functioning of college library there is Library Advisory Committee with a senior faculty member as its convener. Library Advisory Committee was formed with members from various department of the College, holds its periodic meetings and discusses in detail on maintenance and smooth functioning of library. The committee approved books which are needed to be procured for departmental library to benefits the students as well as the teachers. The approved list of books is forwarded to the Directorate of University and Higher Education, Government of Manipur. Following are few distinctive features of Imphal College Library: a) Imphal College library is partially/semi-automated using the SOUL SERVER 2.0 software of INFLIBNET. b) Meeting of library sub-committee takes place at regular interval. c) Books/journals recommended by different departments are purchased whenever fund is sanctioned by the Directorate of Higher Education, Government of Manipur. Sports, Health and Recreation Committee was also established with students' representatives for maintenance and to up-grade the sports facilities and infrastructure. The committee also suggest for procurement of various sports related goods/articles prior to the commencement of College Sports Week and participation in the inter college sports and cultural meet organized by Manipur University. Computer: Computer are checked frequently by the Nodal

Officer, IT Cell Imphal College. Imphal College IT Cell committee members regularly monitors the status of all the computers available in the college. In case of any system related catastrophe meetings are convened by the college Principal with IQAC, IT Cell Committee, Planning Board and ICTA for making necessary rectifications. Classrooms: All the Classrooms are regularly cleaned by the support staff of the college. In addition, regular campus cleanliness camps organized by NSS, NCC, Eco-Club etc. also undertakes the cleaning activities to make the classrooms neat and clean.

<https://imphalcollege.edu.in/internal-committees-of-imphal-college/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	Nil
Financial Support from Other Sources			
a) National	Ishan Uday NER Special Scholarship, CSS Post matric-ST,SC,MC, CSS for College University students	312	12815000
b) International	NA	0	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Communicative skill in English a bilingual approach for enhanced understanding	20/11/2019	20	Language Lab, Imphal College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	NA	0	0	0	0

No file uploaded.

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	13	BA	POLITICAL SCIENCE	MU. TRINITY , IGNOU, MSU	MA, MBA
2019	8	BA, B.Sc	GEOGRAPHY	MU	MA
2019	4	ENGLISH	ENGLISH	MU	MA
2019	6	EDUCATION	EDUCATION	MU	MA
2019	29	CHEMISTRY	CHEMISTRY	MU	M.Sc
2019	4	PHYSICS	PHYSICS	MU, NIT, DMU	M.Sc
2019	6	GEOLOGY	GEOLOGY	MU	M.Sc
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
ANNUAL SPORTS MEET	INSTITUTIONAL	600
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	NA	Nil	Nil	Nil	Nil	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Imphal College ensures participation of student's representative in functioning of the college in all permissible areas. Normally Imphal College Students Union (ICSU) elections are held every year. Imphal College Students Union (ICSU) comprises of eight elected secretaries/executive members holding charges for 8 (eight) portfolios namely (1) General Secretary (2) Finance Secretary (3) Games sports Secretary (4) Magazine Secretary (5) Debate and Extension Secretary (6) Social and Culture Secretary (7) Boys' Common Room Secretary and (8) Girls' Common Room Secretary. Principal of the college being head of institution acts as the President of ICSU and one senior faculty members holds the charge as Vice President. Each Secretaries is assigned with a faculty member as Teacher-in-Charge to advise and monitor the activities and functioning of each secretaries. Secretaries of ICSU were given liberty to plan their activities for coming session or during their tenure in their respective concerned portfolios. General Secretary being the head of the ICSU is the link that connects students with the college authority. In all important meetings of the college General Secretary is invited to represent interest of students. ICSU members actively participate in organizing almost all college level functions and celebrations such as annual literary meet, awareness programmes, College week, annual sports activities, debating competition. Publication of College Magazine is one of the most important activity of the ICSU giving the students an opportunity to express their potentials in literary writings. ICSU takes leading roles in the solution of the grievances of the students. Students voluntarily participates in the outreach programmes and extension activities. Under the leadership of in-charge teachers students undergo community services in the neighbouring communities. The Students' Union fund is reflected in the admission fee structure and collected during the time of the admission. ICSU facilitates the deserving and competent students in participating different events organized at district level, state level, national level and international level. They play an active role in the welfare of students of the college by extending all possible assistance even in case of unfortunate accidents. ICSU also take active part in the implementation of all quality initiatives undertaken by IQAC. ICSU participates in all activities in collaboration with important functionaries of the college like NSS, NCC, Eco-Club, AURA, Women cell, etc. Members of College Student's Union have representation in the academic administrative bodies/committees of the college. Any shortfalls and their expectations are submitted through student feedbacks and cooperate with sense of belongingness for overall growth and performance of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Imphal College has a registered Alumni Association, titled as "Imphal College Alumni Association (ICAA) registered under the Manipur Societies Registration Act 1989 (Manipur Act 1/1990) with registration number No.1376/SR/IW/2017, dated, 16th August 2017. Details of the Executive Managing Committee of the Imphal College Alimni Association are:1.Shri Oinam Nabakishore Singh, Chief Secretary, Govt. of Manipur- President,2.Dr. Konjengbam Rashitombi Devi, Associate Professor- Vice President,3.Dr. Loitingbam Dorendro Singh, Assistant Professor-Vice President,4. Salam Tomba Singh, Assistant Professor, Secretary,5.Dr. Pangeijam Sanjeev,AssistantProfessor- Asst. Secretary,6.Thingbaijam Nitai Singh, Assistant Professor- Asst. Secretary,7.Dr. Sushma Phurailatpam,Assistant Professor-Treasurer,8.Dr. Thangjam Subash Singh

Assistant Professor- Member, 9. Dr. Lukram Jayajit Singh, Assistant Professor- Member. Some of the prominent members of Imphal College Alumni Association are: 1. Kongbrailatpam Gopalkrishna Sharma, Joint Director, Natural Informatics Centre (NIC), 2. Dr. Hanjabam Sukhdeba Sharma, Assistant Prof. Dept. of Social Works, Indira Gandhi National Trival University, Dr. S. Sureshkumar Singh, Associate Prof., Dr. Ch. Bimola Devi, Associate Prof. Imphal College, Dr. Kh. Bulbul Singh, Assistant Prof., G.P. Womens College, Dr. Th. Nandita Devi, Associate Prof., Dept. of Chem., Imphal College.

5.4.2 – No. of enrolled Alumni:

31

5.4.3 – Alumni contribution during the year (in Rupees) :

200000

5.4.4 – Meetings/activities organized by Alumni Association :

During the academic year 2019-20 altogether 3 meetings were held. Meetings reaffirmed to extend support assistance in the following - Participation in enhancing academic related activities of the college to upgrade the co-curricular facilities in the college financial support to deserving outgoing students to go for further studies/education to build good relationship with Alumni and students to extend help in furthering mentoring system to assist the college authority in preparation of 3rd Cycle NAAC assessment to contribute Rs.200000/- for construction of 2 twheeler shed and help in celebrating college foundation day.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Imphal College follows a very democratic and participatory method in its various institutional management procedures in which Principal's office acts as a decentralizing agency. Committee System has been followed to decentralize the academic management of Imphal College. In decision making process members of teaching and non-teaching committees of the college discussed the matters and the resolution are implemented by the principal in consultation with Imphal College Teachers Association (ICTA) and IQAC. While formulating major policies, opinions of different committees are given due importance. While implementing policies of the Government of Manipur and affiliating Manipur University, the Principal ensures execution of important policies after a thorough discussion with various committees and subcommittees. For smooth running of the college there are a host of committees to look into various aspects of the college. In short, all the staff members are involved in various administrative roles. Committees of the college have liberty to formulate their respective plans and methodologies for its execution. Academic Council comprising of Heads of all the departments where all the academic and examination related issues are discussed for every academic session. The resolutions adopted in the meetings are implemented in the college. Examination Committee, Academic Council, Library Committee, Overall development committee, Construction Committee, Environmental Committee, etc. are being involved in disseminating various activities in the College. 2. Principal, Imphal College is the head of the administrative unit in the college and Imphal College Teachers Association (ICTA) is the driving force of the teacher community in the college. Imphal College Students Union (ICSU) is also an important component in maintaining quality enrichment and sustenance. A well-established communication mechanism is in place between the teachers, administrators and students to ensure

effective academic environment. The Principal Imphal College is not a member of Imphal College Teachers Association (ICTA) in order to be able work independently and at the same time ICTA enjoys certain powers to question the unethical conduct of any faculty members, non-teaching staff and even the Principal. ICTA is also empowered to provide proposals and suggestions from time to time in the interest of the college and welfare of all stakeholders. In addition to Imphal College Teachers Association (ICTA), Imphal College Students Union (ICSU) plays an important role in decentralizing administrative activities. All the Students of the College are the members. Executive committee cum Office bearers of the union is elected through voting system following the Lyngdoh Committee guidelines. For the current session 2019-20 the elected Executive /Secretaries are : R.K Umananda - General Secretary, Laishram Malemnganba-Finance Secretary, Nandeibam Babysana- Social Culture Secretary, Ningthoujam Chinglemba- Magazine Secretary, Heisnam Nganba- Games Sports Secretary, Shagolsen Hembra- Debate Extension Secretary, Kangabam Hembarjit- Boys' Common Room Secretary and Tongbram Diana- Girls' Common room secretary. Each elected Secretaries /student's representative is supervised by one Teacher-In-charge during the tenure of their term or academic session. Each Secretaries are entrusted to perform activities in their concerned areas in consultation with their respective Teacher-in-charge.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Imphal College, being an affiliated College to Manipur University, strictly adhered to the ordinance issued by Manipur University for the 3 (three) year undergraduate/ 6 (six) semester courses in Science and Arts in 2010. In order to examine and assess the learning outcome of the courses faculty members of Imphal College prepared their own reports as a part of Curriculum Implementation and development. Feedback from the faculty members are collected on the curriculums and if necessary, revision is suggested to the concerned Board of Studies in Manipur University.
Teaching and Learning	Prior to commencement of new academic sessions HoDs meeting is convened and discuss the teaching plans of the papers in all 16 departments. As all faculty members of Imphal college are dedicated and experienced teachers in their concerned subjects they put their best effort to prepare deep insights of topics covers within their respective subjects. Dean of Arts and Dean of Science are assigned the task of ensuring regular conduct of classes in all 16 departments of Imphal College.

<p style="text-align: center;">Examination and Evaluation</p>	<p>Regular and timely conduct of examination is the responsibility of Manipur University and as an affiliated college Examinations schedule prepared by Manipur University is strictly complied with. Imphal College completes the syllabi well ahead of the examination schedule notified by Manipur University. The ordinance issued on 14/06/2010 by Manipur University for the existing 6 semester system of undergraduate courses of B.Sc BA internal assessment was not a part of the evaluation system but in order to assess the level of understanding of students all departments in Imphal college mandatorily conducts internal assessments regularly over and above various assignments given to the students.</p>
<p style="text-align: center;">Research and Development</p>	<p>Imphal College annually published Research Journal wherein all faculty members are encouraged to submit their unpublished research articles and papers for publication. Imphal College Research and Publication committee deals with all matters relating to publication of Research Journal. As Head of the institution Principal Imphal College is the chairman and a senior faculty member is appointed as convener of Research and Publication committee. Board of editors is responsible for maintaining quality and uniformity of research papers submitted by faculty members.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Student Admission and Support</p>	<p>Scholarship and financial assistance records are maintained in digital format. NSP data are shared on-line. Admission process is done through application of excel sheet analysis.</p>
<p style="text-align: center;">Examination</p>	<p>Submission of examination forms are digitised and enrollment record maintained by college are compared and submission to Manipur university needs to be submitted in both hard copy and soft copy. In this process e-governance is an essential part of evolving the college.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	ONE DAY NATIONAL SEMINAR ON TDS DEMAND RESOLUTION AND GENERAL INCOME TAX PROVISION	ONE DAY NATIONAL SEMINAR ON TDS DEMAND RESOLUTION AND GENERAL INCOME TAX PROVISION	28/02/2020	Nil	75	5
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
15- Days Faculty Development Programme on Enhance Capacity Building Post Covid Strategy	3	15/07/2020	30/07/2020	15
1-Day Faculty Development Programme on Pedagogical Innovation Curriculum Research	5	28/12/2020	Nil	1
Refresher Course on Gender studies and Social Justice	2	09/12/2020	22/12/2020	14
FDP on Research	1	16/03/2020	28/03/2020	14

Methodology Physical Sciences				
Faculty Development Programme on Research Methodology	1	01/10/2020	15/10/2020	14
Induction Programme	1	28/09/2020	27/10/2020	30
Refresher Course on Research methodology: Tools and techniques	1	07/07/2020	20/07/2020	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
No Data Entered/Not Applicable !!!		

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts internal and external financial audits regularly. The internal audit is conducted yearly by the Imphal College internal audit committee which consists of senior faculty members and few members from stake holders. Most of the members included in the internal audit committee have some expertise in accounting practices. The books of accounts, vouchers for transactions, grant orders and completion reports are all collected and verified. The collected materials are scrutinized to check whether the regulations and accounting principles were followed while maintaining the books of accounts. The balances of cash books are verified with the bank statements and the physical cash in hand available at the end of the year. After the proper verification and scrutiny of the materials, a report is thereby prepared highlighting any discrepancies if found and with suggestions on its rectification. At the external level Imphal college auditing was done by 2 agencies namely (a) Audit Accountant General, Imphal (b) Finance audit cell Government of Manipur. Being a Government college, auditing is a prerequisite feature to maintain a transparent financial aspect.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

75000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Academic Monitoring Cell, Imphal College
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Prior to the commencement of new academic sessions Induction Programme is conducted in which all newly admitted students in BA B.Sc 1st semester are compulsorily made to attend along with their parents. New members of ICPTA (Imphal College Parent Teacher Association) are registered and members are given opportunities to put their suggestions for betterment in academic and co-curricular activities in the college. PTA members are requested to fill feedback forms, their suggestions are taken very seriously by the college authority and incorporate the suggestions.

6.5.3 – Development programmes for support staff (at least three)

In-service staff are attending various training programmes organised at State Academy of Training, Takyelpat. All Saturdays are holiday for non-teaching staff. Contract staff enjoy the same benefit as regular employees.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

AUGMENTATION OF ICT FACILITIES
REGULAR ASSESSMENT OF STUDENTS PROGRESS
INTRODUCTION OF NEW COURSES

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	BACHELOR OF VOCATION COURSE	29/06/2019	09/10/2019	Nil	200
2019	CONSTRUCTION OF NEW ACADEMIC BLOCK RENOVATION OF EARTHQUAKE	29/06/2019	Nil	Nil	Nil

	DAMAGED STRUCTURES				
2019	INVITED LECTURE ON FANCON ANAEMIA	29/06/2019	Nil	Nil	268
2019	TREKKING ADVENTURE COURSE	29/06/2019	Nil	Nil	42
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NA	Nil	Nil	Nil	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
In collaboration with MANIREDA, Govt of Manipur and MSPCL rooftop solar panels are installed, and energy generated is linked to the Power Grid of MSPCL getting revenue on yearly basis. In fact there is matching supply and demand of power requirement of Imphal college.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Imphal College Handbook on Human Value Professional Ethics Code of Conducts	10/10/2018	All non-teaching staff and teaching staff of Imphal College are given soft instruction to follow the guidelines

provided in the handbook.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
STATE LEVEL OPEN PATRIOTIC AND RECITATION COMPETITION: NATTIONALISM PATRIOTISM	08/08/2019	Nil	45
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

WATER QUALITY ASSESSMENT FOR ALL SOURCES OF WATER AVAILABLE IN THE CAMPUS.
MAKING THE CAMPUS PLASTIC FREE SYSTEMATIC PLANTATION OF TREES IN THE CAMPUS
INSTALLING 10 HANDWASHING POINTS FOR CONTROLLING SPREAD OF COVID-19

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Teachers Movement for Self Initiation The teachers' movement for self initiation was launched in 2009 for overall development of the college in the fields of Academic, finance and self sustenance. A few innovative programmes have been taken up under this movement which aims to bring all round development of the college. Imphal College, being a government college the financial assistance received from the state government majorly meets the salary component for the existing teaching faculty and non- teaching staff. For the last many years the state government has been facing financial constraints in most of the times, however it managed to provides sizeable funds for repairing of infrastructures, approach roads inside the campus and making the running water available to most of the existing washrooms. It is worth mentioning that development of infrastructures, research and all developmental projects take back seat due to lack of funds. Since the college is an affiliating college under the Manipur University, it has limited academic flexibility with limited range of programme options and introduction of new courses with higher employability along with evolving credit system. Imphal College puts efforts in terms of curriculum enrichment and co-curricular activities. The practices included under the teachers' movement for self initiation are: 1. Open Library: The Imphal college 'Open Library' is a unique system of making the students acquainted with books. Initially it started as an experimental library by the teachers of the college in 2008. The books, journals, magazines, news papers and all reading materials are donated by the faculty members, staff members and even by the students themselves. The philosophy behind the system is that "Books are indispensable and it goes where the reader is". This practice was adjudged as one of the best practice in the Cycle -I NAAC Assessment. Since its initiation the practice has been gaining its popularity in terms of increasing numbers of readers, availability of more reading materials and increasing level of responsibility by all stakeholders of the open library. 2. Development of Linthoingambi Garden: Under the initiative of the lady faculty members of the college Linthoingambi Garden was established in 2009 with financial contribution of Rs. 500/- from each lady faculty members and donations from other faculty members and non-teaching staff of the college. The funds are used for development and maintenance of the garden. With the establishment of "Imphal College Students Eco-Club" in 2014, day-to-day maintenance of the garden has been jointly carried out by the student members of the Eco-Club along with the lady faculty members of the college. Besides, the regular maintenance of the garden, annual awareness programmes on Eco-

friendly practices and activities for the students are also conducted regularly. EARN WHILE YOU LEARN (EWYL) Imphal College is strategically located at the periphery of the Imphal city, wherein 70 to 80 of students enrolled are from the villages and towns that lie on both sides of the Imphal-Tiddim National highway (NH-150). Most of the students are from economically weaker section of the society. While undergoing their undergraduate courses in the college, students seek opportunities to make some dignified earning to lessen the burden on their parents. These earning intentions of students are noticed by the mentors in the regular mentor-mentee interactions. The matter was discussed in the IQAC meetings and with the approval of the college Principal it was decided to informally engage these willing students to assist the college non-teaching staff in unskilled tasks such as shifting of desks benches from one room to another, sticking roll tags on the desks before the commencement of semester examinations, painting flower beds, decorating the trees growing inside the campus, hoisting coloured flags etc. In the initial years only a few students /learners were available for engagement in unskilled works in the college campus. With the progress of time EWYL scheme gains popularity among the students as more and more students are willing to make themselves available for the scheme. In order to fulfil the financial needs of student from economically weaker section institutionalization of the scheme was becoming an imperative to the college. Consequently students were instructed to maintain a register to enter the names and details of willing students to tender their unskilled services under the scheme. Further, all the teaching non-teaching staff of Imphal College are encouraged to engage our students in all unskilled works wherever possible under the scheme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://imphalcollege.edu.in/wp-content/uploads/2024/02/BEST-PRACTICES-2018-19_watermark.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Imphal College being a premier college in the state received a very large numbers of applicants seeking admission in BA/BSc first semester courses. As stated earlier majority of the applicants are from rural back ground. All serious students who desires to receive quality education at an affordable cost prefers Imphal college, because being a Government college admission fees are comparatively very reasonable and it is only one time payment at the time of initial admission. College authority takes the aspirations of the students and their parents very seriously to fulfil it to the highest possible level. The college has been performing satisfactorily in providing quality education to all its students and mainly focussing on their overall efforts towards their progression and employability. A robust mechanism of regular and online feedback from students towards "Teaching-Learning" is taken every year which helps in monitoring the progress as well as in understanding learners' needs. Teaching-Learning has evolved in these years, with teachers using different teaching pedagogies. Every student is assigned with a mentor-teacher who guides the students for their academic progression after a proper analysis of the student. During an academic session career counselling of the final semester students are regularly held in collaboration with various agencies with special focus on future courses of study after completion of their under graduate courses. In order to instil a sense of social responsibility, students are encouraged to participate in social activities by enrolling as volunteers in NSS, NCC, Eco-Club, Aura, Red-ribbon Club. YRC etc.

Provide the weblink of the institution

<https://imphalcollege.edu.in/>

8.Future Plans of Actions for Next Academic Year

FOR THE NEXT COMING ACADEMIC SESSION, IT IS BEING PLANNED TO UPGRADE INSTITUTIONAL WEBSITE TO DYNAMIC/INTERACTIVE MODE TO INCORPORATE ESSENTIAL FACILITIES AS PER THE NAAC GUIDELINES. TO COMMOMERATE 75 YEARS OF INDIAS INDEPENDENCE TO CELEBRATE AZADI KA AMRUT MAHOTSAV IN THE MONTH OF MARCH 2021 BY CONDUCTING ESSAY COMPETITION AND SYMPOSIUM FOR THE STUDENTS. AN INVITED LECTURE PROGRAMME SHALL BE ORGANISED WITH RESOURCE PERSON FROM GERMANY WITH THE THEME SCIENCE AND SOCIETY.