YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	IMPHAL COLLEGE
• Name of the Head of the institution	Dr.M.Priyobrata Singh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03852455167
• Mobile No:	9615363735
• Registered e-mail	imphalcollege16@gmail.com
• Alternate e-mail	moirangthempriyobrata8@gmail.com
• Address	Kwakeithel Lamdong, Airport Road
• City/Town	Imphal West
• State/UT	Manipur
• Pin Code	795001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated UG College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Manipur University**
• Name of the IQAC Coordinator	**A. Rama Sanker Sharma**
• Phone No.	**+913857964266**
• Alternate phone No.	**+913857964266**
• Mobile	**9436037149**
• IQAC e-mail address	**iqacimphalcollegeimphal@gmail.com**
• Alternate e-mail address	**aribamrama@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://imphalcollege.edu.in/aqar-2016-17/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://imphalcollege.edu.in/wp-content/uploads/2023/12/Academic-Calendar-2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B++**	**2.84**	**2017**	**12/09/2017**	**11/09/2022**

6.Date of Establishment of IQAC	**29/10/2010**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
INSTITUTIONAL	**GENERAL GRANT**	**STATE GOVERNMENT**	**2021**	**197290315**
INSTITUTIONAL	**INFRASTRUCTURE GRANT**	**RUSA**	**2021**	**9000000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**2**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**No**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Formation of Imphal College Girls Health & Hygiene Management Committee,Formation of Imphal College Educational Technology Cell (IC-ETC),Awareness programme on Intellectual Property Rights under NIPAM, 2 Days Photo Exhibition as a part of Azaadi Ka Amrut Mahaotsav on the theme-India's freedom struggle with special focus on Manipuri freedom fighters.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Imphal College Educational Technology Cell (IC-ETC)	In the post covid 19 pandemic blended mode of teaching -learning has become part of academic transaction in Imphal College. To enhance the faculty member's capacity to adopt better applications of e-platforms Imphal College Educational Technology Cell (IC-ETC) was formed. Hands on training cum experience sharing among the facluty members can be regarded as a positive acheivement.
2 Days Photo Exhibition as a part of Azaadi Ka Amrut Mahaotsav on the theme-India's freedom struggle with special focus on Manipuri freedom fighters.	In collaboration with Ministry of Information & Broadcasting, GOI, under the Integrated communication and oureach programme, a discussion programme on Azaadi Ka Amrut & COVID 19 was held on 25/03/21 with resource persons from the Ministry of I&B. Second part of the programme was a 2 days photo exihibition under the theme
Interaction Programme on the theme SAVE SOIL	In collaboration with Satsangi Foundation an awareness programme on Save Soil was organised on 04/05/2021. Every one is well aware about the importance of soil conservation as the quality of soil is constantly deteriorating due to excessive use of chemical fertilizers without considering the impact that may faced by the future generations. Sudents and teachers present in the programme had a very fruitful discussion session.
13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	21/07/2023

15.Multidisciplinary / interdisciplinary

Imphal college is a government co-educational undergraduate college offering Bachelor of Arts (BA) programmes in social science subjects- Economics, Education, History, Geography, Political Science, Sociology and Humanities subjects- Philosophy, English, Manipuri along with Bachelor of Science (B.Sc) programmes in Botany, Chemistry, Physics, Geology, Zoology, Statistics and Mathematics. Over and above the regular BA & B.Sc courses Imphal college offers a Diploma course in Food processing and preservation Technology under the funds from RUSA. Since the academic session 2019-20 Bachelor of vocational education in 4 specialized trades namely- Tourism & Hospitality management, Fashion technology. IT & ITes and Music were opened. As having BA, B.Sc,B Voc & Diploma in Food processing & Preservation technology programmes and courses Imphal college may be categorized as a multidisciplinary under graduate college.

16.Academic bank of credits (ABC):

Academic Bank of Credit system is not yet introduced in Imphal College. It is expected that as soon as NEP 2020 is introduced under an ordinannce of Manipur University Academic Bank of Credit (ABC) system will be introduced and operationalized in Imphal College.

17.Skill development:

Imphal College does not have the flexibility of introducing new Skill development courses as the responsibility and authority lies with Manipur University. In various sectoral committee meetings held at the college level need for introducing skill based short courses were raised and consequently a few skill based courses are conducted from time to time specifically on Soft skill development, Communication skill enhancement, Computer skill courses. For conducting skill based short term courses successfully technical

collaboration with firms specialized in their specific trades were made.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Since the early 2000s there is a major shift in the academic content in most of the subjects. Earlier most of the subjects prefers to deal with the aged-old western oriented theoritical contributed by European philosophers and scholars but with this major shift towards Indianization of the course contents are taking place gradually in the Indian education system. Consequently, there is integration of Indian knowledge system in the existing curriculum prescribed by Manipur University. This shift is prominently noticed in some subjects. English literature studies the contributions of many renowned Indian English writers and their works are studied in detail. Manipuri language is now included in the 8th Schedule of Indian constitution thereby giving its due importance in the undergraduate courses recognizing its richness in terms of literary works. In sociology and philosophy many aspects of Indian culture are also discussed in detail.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Imphal College, being a Government College affiliated to Manipur University does not have the flexibility to introduce Outcome Based Education system in its curricular. Whereas, at the institutional level efforts are being made to introduce a few short-term courses on Life skills, Communication skills, Personality development and encourages the students to enrolled to join the vocational courses available in the college. In order to enable the students of regular BA & B.Sc to join the vocational classes utmost consideration is made in the preparation of college time -table. By making this arrangement students can join both the regular BA & B.Sc classes and vocational classes on all working days.

20.Distance education/online education:

Distance Education facility is not yet available in the college. As a government college there is constraints in funds available for infrastructure development and shortage of faculty members that makes the college unable to open distance learning facility. It is the responsibility of the government to provide all necessary inputs for introducing a new facility.

On-line education- Covid pandemic becomes a boon in disguise in

terms of on-line education facility. Since the countrywide lockdown was imposed students and parents were getting apprehensive of losing 1 academic year. Consequently, under the directives of Directorate of University & Higher Education, Government of Manipur instructed all colleges to conduct on-line classes on any of the familiar platforms available. Generally majority of the faculty members created Whatsapp groups of their concerned subjects and semesters and conduct online classes as per the timetable prepared by college specifically for conducting on-line classes. Popular platforms used by the teachers are Zoom meet, Teachmint & Moodle.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**21**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3762**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**1881**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**786**

File Description	Documents
Data Template	View File

3.Academic

3.1	**87**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	**101**
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**38**
Total number of Classrooms and Seminar halls	

4.2	**22721291**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**58**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Imphal College has a well-planned mechanism for curriculum delivery along with proper documentation system. In the beginning of new academic sessions an Academic Calendar with action plan is developed and uploaded in the college website for general information. Imphal College Academic Calendar is prepared in conformity with the Manipur

University Academic Calendar. The college level general routine/ timetable indicating the subject, time and classroom number is displayed in the college notice board and circulated to all 16 departments for strict compliance. The Head of Departments of each departments make allotments of the courses and syllabus to its respective faculty members and monitors the progress of the course regularly. For timely completion of the courses faculty members are required to plan and schedule their classes accordingly. Dean of Science and Dean of Arts ensures the regular conduct of classes. In the course of a semester Principal convenes at least 2 meetings with the HoDs, Dean of Arts & Science, Academic Council and IQAC to discuss the effective implementation and timely completion of the syllabi of the different courses.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Imphal College is affiliated to Manipur University, academic calendar prepared by the college is always in conformity with the Academic Calendar framed by Manipur University. Commencement of classes and schedule of end semester examinations are specifically mentioned in the Academic Calendar and college needs to comply with the same. Besides the mandatory compliance with commencement of classes and examination schedule of the University, college makes reasonable adjustments for Continuous Internal Evaluation, Celebration of college foundation day, college week, Induction programme, Summer & Winter vacations etc. Schedule for conducting Internal assessments is tentatively mentioned and HoDs are given the liberty to conduct internal assessment as per their convenience. In case of semester examinations conducted by Manipur University tentative schedule reflected in the university academic calendar are strictly adhered and all affiliating colleges must comply with the same. List of holidays declared by State Government are included while preparing the college holidays. For all administrative offices under the state government Saturdays are declared as holiday but for Imphal college all Saturdays are normal working days conducting regular classes, however for non-teaching staff it is a holiday.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

`Nil`

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Within the curriculum prescribed by Manipur there is sufficient integration of issues related with professional Ethics, Gender, Human Values and Environment & sustainability.

Issues on Professional ethics were found in Philosophy subject in paper 4 of BA philosophy in unit 1,4 & 5.

Gender issues are discussed in detail in Sociology 6 semester under the paper-8 titled- Sociology of Gender. In Manipuri subject it is found in Paper 7,8,9,10. Gender issues are also included in Philosophy in paper 4 & 10.

Human Value related topics are being included in English 2 semester

syllabus, Philosophy 4 & 10 papers.

Environment and sustainability along with rural and local elements are widely include in Economics particularly in Indian Economy and Economic development. In the 4 semester Environmental study is a compulsory paper for students of BA as well as B.Sc, this course imparts education to young students about natural resources, eco-system, bio-diversity, pollution and demographic importance.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

30

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://imphalcollege.edu.in/parents/#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1150

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1033

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers identify slow and advanced learners through the results of unit tests, class performance, group discussions and mentor-mentee interactive sessions.

Strategies for slow learners:

Remedial and tutorial classes are conducted by the concerned subject faculties to facilitate slow learners cope up with the advanced learners.

Teachers nurture the students by addressing their academic and stress related issues in mentor-mentee interactions conducted in every department.

Course related texts, pdfs, links to academic resources, digital learning link for difficult topics are circulated among students in classroom and semester watsapp groups for slow learners.

Strategies for advanced learners:

Advanced learners are motivated and provided with guidance, study materials, related links for preparations in competitive

examinations.

End semester university examination toppers are felicitated with awards every year in college foundation day for encouraging them towards higher goals.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3758	87

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Along with lecture, conventional method of teaching-learning, ICT assisted classes were conducted by teachers by using projectors, computer lab classes and case study methods. In post covid 19 academic sessions, classes were conducted online through zoom and google meet applications at departmental level. Students' feedback in the form of suggestions were taken mid semester to calibrate the teaching methods to suit the students. Case studies were shared in the class to enhance their analytical and problem solving skills. Subject wise semester specific whatsapp groups were formed with students and concerned teachers for dissemination of course related study materials, reference texts, pdfs, academic information related to college and other necessary course related texts. Extension activities were conducted with students to provide them an exposure. The institution has some societies maintained by different departments under which workshops, popular talks and extension activities are organized. Field trips like visits to various organizations, historic places etc. were also conducted to

facilitate learning experiences of students. For all round excellence, Imphal college have some in-house facilities like personality development AURA club, Eco club, Drama club etc for promoting student centric activities under respective heads.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools used by teachers in teaching-learning process

Imphal college always make efforts to keep abreast to the latest development in ICT. ICT enabled teaching practices also becomes part of traditional teaching- learning framework particularly during and aftermath academic sessions of the Covid 19 pandemic. when teaching-learning practice was temporarily shifted from physical classrooms to virtual mode. The faculty members made extensive use of platforms such as Google Classroom, teachmint and Zoom to interact with the students. The following are some of the important steps taken by the faculty members in the teaching-learning process by using various types of ICT tools for the development of students:

- **Forming subject wise semester specific WhatsApp groups for each semester for conducting classes, sharing study materials, course related information and career related**
- **Using PPT (Power Point Presentation) slides in the classrooms.**
- **Operating Google Classroom, Zoom Classes, Google Meets, and the college's official website for sharing information and uploading of important study materials.**
- **Referring to the various YouTube channel for a better understanding of course curricular for both 5th &6th semester Honours students and other lower semester students.**
- **Using Google Forms for collecting feedback from the**
- **Guiding the students regarding self-learning portals like e-pathsala and Swayam.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://imphalcollege.edu.in/ict-enabled-rooms-classrooms-smartclassrooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2175

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a transparent and continuous internal assessment system supervised by Imphal college examination committee. The students are aware of the probable schedules of unit tests as the same is mentioned in the Imphal College academic calendar and notified in college website much prior to the conduct of unit tests. Students are also informed on the same during classes.

Each department fulfills the continuous evaluation process through unit tests, assignments, presentations, projects etc. In 2021-2022 due to the COVID-19 pandemic, the internal assessment was carried out in conformity with earlier notifications issued by Manipur university.

The results of the exams were made known to the students and their assignments and answer sheets of the unit tests were distributed among the students to make them aware of their mistakes & shortcomings and discuss the right way of presenting answers for the end semester university examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Imphal college has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students. For practical labs, the internal assessment was carried out in a continuous evaluation mode where the teacher gave the assignment based on experiments already performed and students were required to submit in stipulated time. Information related to internal assessment was conveyed to students by the concerned teachers through their specific whatsapp. Answer scripts of unit tests, assignments and project reports were discussed with students after evaluation. The students may raise their grievances regarding the marks awarded to them with the faculty concerned, if any. In rare cases if students' grievances were not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case. In rare cases, if discrepancies exist between marks awarded to students by teachers and those entered in the mark sheets prepared by the university, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes enclose a broad spectrum of knowledge, skills, abilities, and attitudes that students acquire during their undergraduate courses. The institution offers a number of programmes in science, social sciences,humanities, and vocational courses, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are communicated among students in classes. The outcomes of courses are outlined during the departmental orientation sessions conducted on the beginning of each new academic session.

Common learning outcomes are:

College has created an ecosystem for learning beyond the classroom through numerous other co-curricular and extracurricular activities. Students are taught to identify, formulate, and analyze real life problems and to reach valid conclusions using basic principles of their subjects. Students are empowered to become teachers, entrepreneurs, scientists, soldiers, and administrators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcome and course outcomes are evaluated at the college level in the following manner:

The assessment process includes internal assessment carrying 25 marks and final semester examination of 75 marks. There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, presentations, practical and viva etc. The external examiners set the semester question papers so that course outcomes can be tested as per the university guidelines. All departments in Imphal college maintains a departmental record book wherein information on students' persuasions in higher studies and their placement in various job sectors are recorded as a measure of course outcome.

The engagement of students in various co-curricular activities such as internship, lab work and extracurricular activities indicate the

outcome of their curricular learning.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

786

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://imphalcollege.edu.in/wp-content/uploads/2024/02/SSS-2020-21_watermark.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3054120

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File]

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File]
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File]

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities conducted on collaboration with the neighbourhood youths' organisations, clubs &NGOs.In the initial years of collaboration for trust building purposes social service programmes are conducted with participation of college NSS, NCC, ECO-CLUB members/volunteers along with members of local communities and social organizations. The role of Imphal College NSS, NCC Units is to facilitation with Governmental organizations concerned. The main thrust are of activities varies from maintaining cleanliness in and around the household area, local surroundings etc. In this context one of the on-going mission entitled Swaach Bharat Abhiyan under the initiative of Hon'ble Prime Minister Shri Narendra Modi provided an inspirational inputs towards the same objective.

Awareness programme on AIDS has been conducting at various locations as it is an important issue concerning the health of all citizen.

This programme was held at 3 different places during the current academic session, 2 at neighbouring villages and 1 in the college auditorium.

In collaboration with District Administration Imhal west, Imphal College Electoral Literacy Club was established in 2021. under this initiative resource persons from District Administration first time voters were motivated to use their electoral rights in the correct manner while casting their votes for the first time and in ever suceeding elections to various levels.

Gender equity is also another area in which Imphal college focussed with great importance. In collaboration with MSWC and Imphal College women jointly organized a state level workshop on Gender Sensitization was organised with participation from the members of local neighbouring communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Imphal College has 38 classrooms, out of which 8 classrooms are of large size with 100 plus sitting capcity and rest of the classrooms are moderate in size with nearly 60 plus sitting capacity. Altogether there are 15 nos of laboratories. All 18 departments are provided individual department rooms. There is 1 Central IT lab with 50 functional computer sets for conducting computer based skill courses. Subjects having computer related practical classes share the central IT lab under a time-table specific to IT lab. Imphal college has a fully automated central library with nearly 30 thousand books and journals with 200 plus sitting capacity. Existing classrooms and laboratories are less than what is actually required. while preparing general college time-table allottments of rooms for smooth conduct is classes is very challenging. In the post Covid 19 pandemic the no of applications received for admission to BA & B.Sc first semester courses is extorbitantly increased and with pressure from various quarters intake capacity is increased to a maximum possible level in the interest of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Imphal college is located at the periphery of Imphal City and there is lack of space for providing sufficient areas to all games and sports activities. For promoting the sports activities and enhancement of general wellness of students, Imphal College has 1 indoor stadium wherein a Badminton court and Table – tennis boards are kept for students. There is 1 Basketball court, 1 Volley ball court, 1 medium size football ground, 1 health & fitness centre with all essential equipment. For promoting and enrichment of student's cultural related talents Imphal college have 1 multipurpose hall, 1 Open air theatre and 1 Central hall where culture related activities and performances are held. In 2022 state level "MUKNA" (a withering traditional form of wrestling) Competition was organized at Open-Air theatre, which was a very rare competition for promoting this very old form of wrestling.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22721291

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Imphal college Central Library has open access to students and staff. Three well furnished reading rooms are attached with book section for Arts, Science streams and general section. A separate reading room is there for teachers only. Reference section is available in the library. Attendance register is maintained for users. New arrivals of books and journals are displayed systematically. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. C.C. T.V. cameras are installed in the library for strict surveillance. Web OPAC (Online Public Access Catalogue) is available in the Library. Users of any location can search the library collections through Web OPAC. Electronics Resource Management package for e-journals, and a well equipped Digital Library having Internet connectivity is also available. Users can access the

EResources from anywhere in the campus. Library management software database and the Web OPAC is available for the users. The issue and return of books has been activated in the Library Management System.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **C. Any 2 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

956250

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Since the post Covid 19 pandemic blended mode ofacademic transaction has become a prominent feature of Imphal college. As a premier college in the state of Manipur a Digital class recording was established in 2021 under the initiative of Directorate of University and higher education, Government of Manipur. Imphal college has fulle functional IT Lab with 50 plus computer sets with optic fibre broadband connection. For furthering the IT proficiency of students and teachers Imphal College- Education Technology Committee (IC-ETC) was formed a NodalOfficer who is fluent with IT related matters. Upgrading the available IT facilities in the college is a priority.Upgrading the existing system is a normal regular exercise as many students from various are conducting their IT related classes in the IT lab. Under the initiative of the Government of India a new scheme for making the campus wifi enabled at free of cost is implementing soon. Technological partner have visited the campus and submitted feasibility report to the Government of India, Imphal college will be the second beneficiary college in Manipur state.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the **A. ? 50MBPS**

Institution

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1548726

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Imphal College functions under Directorate of University & Higher Education, Government of Manipur, for infrastructure development and maintenance,Imphal College Construction and building maintenance committee oversees the maintenance and up-gradation of the infrastructure facilities in college. Academic related matters are mainly looked after by the Academic Council of the college. While procuring books for departmental libraries Head of departments in consultation with their faculties submits the details of the books. Management of Imphal College girls' hostel is exclusively done by the Hostel committee. There are altogether 17 nos. of laboratories in the college. Imphal College library Advisory Committee is assigned for systematic and regular functioning of Library. Sports, Health and Recreation Committee is there for maintenance and to up-grade the sports facilities and infrastructure.

Nodal Officer, IT Cell Imphal College, regularly monitors the status of all the computers available in the college. Classrooms are regularly cleaned by the support staff of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

04-03-2024 05:04:41

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Imphal College ensures participation of student's representative in functioning of the college in all permissible areas. Normally Imphal College Students Union (ICSU) elections are held every year.Principal functions as President of Imphal College Students Union (ICSU) heading eight elected secretaries/executive members. Each Secretaries is assigned with a faculty member as Teacher-in-Charge to advise and monitor the activities and functioning of each secretaries. General Secretaryof ICSU is the link that connects students with the college authority. ICSU members actively participate in organizing almost all college level functions and celebrations such as annual literary meet, awareness programmes, College week, annual sports activities, debating competition. Publication of College Magazine is one of the most important activity of the ICSU giving the students an opportunity to express their potentials in literary writings. Students voluntarily participates in the outreach programmes and extension activities. ICSU facilitates the deserving and competent students in participating different events organized at district level, state level, national level and international level. ICSU also take active part in the implementation of all quality initiatives undertaken by IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Imphal College Alumni Association was registered in the year 2017.Since its inception the association has been engaged with the academic upliftment, intellectual and cultural enhancement of the college in broader perspective. Imphal college being a Government college cannot fulfilled its needs and requirements in time, in such situations the association provides supports and assistance to overcome some of the small budget requirements. Economic support to the students of the college belonging to the poor section of the society is also provided by Imphal college alumni association. In all executive meetings of the association, various matters relating to the problems of mental health of the young generations are discussed. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various major events of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Imphal College received a very large numbers of applicants seeking admission in BA/BSc first semester courses.All serious students who desires to receive quality education at an affordable cost prefers Imphal college. College authority takes the aspirations of the students and their parents very seriously to fulfil it to the highest possible level. The college has been performing satisfactorily in providing quality education to all its students and mainly focussing on their overall efforts towards their progression and employability. A robust mechanism of regular and online feedback from students towards "Teaching-Learning" helps in monitoring the progress as well as in understanding learners' needs. Teaching-Learning has evolved in these years, with teachers using different teaching pedagogies. Every student is assigned with a mentor-teacher who guides the students for their academic progression after a proper analysis of the student. During an academic session career counselling of the final semester students are regularly held in collaboration with various agencies with special focus on future courses of study after completion of their under graduate courses. In order to instil a sense of social responsibility, students are encouraged to participate in social activities by enrolling as volunteers in NSS, NCC, Eco-Club, Aura, Red-ribbon Club. YRC etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Imphal College follows a very democratic and participatory method in its various institutional management procedures in which Principal's office acts as a decentralizing agency. Committee System has been followed to decentralize the academic management of Imphal College. In decision making process members of teaching and non-teaching staff are included. Imphal College Teachers Association (ICTA) and IQAC are always consulted before taking decision on any important

matter. While formulating major policies, opinions of different committees are given due importance. While implementing policies of the Government and Manipur University, the Principal ensures execution after a thorough discussion with various committees. Deans, Academic Council, ICTA,IQAC,Examination Committee, Library Committee, Overall development committee , Construction Committee, Environmental Committee, etc. are some of the organs in effective decentralization of matters in Imphal college. A well-established communication mechanism is in place between the teachers, administrators and students to ensure effective academic environment. The Principal Imphal College is not a member of Imphal College Teachers Association (ICTA) in order to be able work independently and at the same time ICTA enjoys certain powers to question the unethical conduct of any faculty members, non-teaching staff and even the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutions tries to accomplish its mission and vision through effective implementation in its teaching learning process by continuous review and discussion with the faculty members. New programmes and new courses are introduced to achieve the goal of providing good education for a better future for the students.

Fully equipped laboratory facilities and ICT enabled classrooms, central library, botanical garden are established to achieve excellence in teaching and research. All round development of the students are also carried out through sports and cultural events hosted in the campus. The institution also promotes research culture among its faculty members by encourage young faculties to engage in research activities. The college also annually published research journal named "IMPHAL COLLEGE RESEARCH JOURNAL" to uplift the research atmosphere in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Imphal college is government college under the Directorate of university and Higher Education , Government of Manipur, affiliated to Manipur University. Being a government college it strictly adhered to the established rules and regulations of the government. Administrative directives of the government are strictly complied with. Directorate of University & Higher Education made all arrangement for regular and systematic audit of accounts related to Imphal College. Appointment and promotion procedures of the teaching and non-teaching staff of the college is handled by the Directorate of University & Higher Education college. Principal is the overall in-charge of the management and administration of the college. In academic matters principal is assisted by Dean of students welfare, Dean of Arts & Dean of Science. IQAC implements norms and sets standards for quality and excellence and all the academic departments actively cooperate. Regular meetings are held by the Principal with the teaching and non-teaching staff of the college as well as with the student union for successful implementation of policy measures. The academic and non-academic grievances, problems and issues of students are dealt with sensitively by Grievance Redressal cell. Complaints of the students are taken very seriously by this cell and are thoroughly analyzed and discussed with various bodies involved. For the psychological and emotional problems that students face, the college has a counselling centre.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Imphal College offers various facilities for the welfare of the teaching as well as non-teaching staff. ICTA (Imphal college teachers Association) is responsible to look after the issues relating to teaching faculty. ICTA organises various awareness programme relating to Income-tax, banking and importance of systematic investments etc. for the benefit of teachers. ICTA felicitates the retiring teachers on attaining superannuation. A separate room for ICTA Office was constructed with assistance Imphal College Alumni Association. Principal Imphal college provides a big flat screen LED TV for use of faculty members in the ICTA Office room. Facilities like drinking water, hygienic sanitary condition, regular newspapers, etc. Separate washrooms are also set up in different buildings and respective departments for convenience and comfort of the teachers and students. Daily tea and light arrangements are also made in Departments where refreshment fund is generated voluntarily by teachers. One assistant is also assigned for a block where departments are located to look after various works. For the non-teaching staff there is Imphal college non-teaching staff welfare Association to look after the welfare of administerial staff. Imphal College also has an active Women's Cell which includes members of both teaching and non-teaching staff. The Forum plays a participative role towards empowerment and upliftment of woman of teaching, non-teaching category and female students of the College. Moreover, the college has the welfare measure under which the teaching staffs are granted duty leave to attend various

National and International Seminars and Conferences.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution regularly promotes its teaching and non-teaching staff according to the time scale as per the guidelines of the Directorate of University & Higher Education, Government of Manipur. Promotion of teaching staff strictly adheres to the norms laid down by UGC under the API scheme of promotion. The API score claim of individual incumbent teachers are verified and certified by the IQAC

of the institution.

The main objective of involvement of IQAC is to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices as the students, teaching and the non-teaching staff are the pillars of the institution. Therefore, at the initiative of the IQAC feedback from students regarding teaching and learning, infrastructure and support system are taken and data collected is analysed and steps are taken to overcome the loopholes and shortcomings. The teaching staff of the institution also offer their suggestions through the online feedback system which helps in strengthening the Performance Appraisal System of the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly. The internal audit is conducted yearly by the Institutions audit committee which consists of various stake holders as well as the faculties with expertise in accounting practices. The books of accounts, vouchers for transactions, grant orders and completion reports are all collected and verified. The collected materials are scrutinized to check whether the regulations and accounting principles were followed while maintaining the books of accounts. The balances of cash books are verified with the bank statements and the physical cash in hand available at the end of the year. After the proper verification and scrutiny of the materials, a report is thereby prepared highlighting any discrepancies if found and with suggestions on its rectification.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Imphal College being a government college functions under the funds provided by the Directorate of University & Higher Education, Government of Manipur. Besides the funds provided by the Government there are few sources for generating its own income at the institutional level from the following sources:

Renting of college canteen, swimming pool and most importantly green energy generated from the rooftop solar plates are integrated to the main grid of Manipur power corporation limited (MSPCL). Power generated from the institutional solar plates are metered and income derived are transferred to the college account on regular basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The following are some of the Imphal college IQAC's contribution after the second cycle NAAC accreditation:

1. To enhance the teaching, learning and research environments at college many Memorandums of Understanding (MoU) are being signed with various organisations and institutions.

2. IQAC organised a "Workshop on Faculty Development Programme with special focus on augmentation of ICT usages" as in the aftermath of Coved-19 pandemic blende mode of teaching learning has become part and parcel of Imphal college.

3. Expansion of various extension activities through NSS, NCC and other college wings, physical infrastructure growth and creation of various cells and committees to serve diverse goals have all become routine parts of our regular practices.

4. At the initiative of the IQAC, the College is working hard to build a student support system. The Mentor Mentee mechanism is used for student mentoring. The Wi-Fi network covers the entire college campus. Indoor and outdoor sports facilities are well-developed and maintained. International Yoga Day was held to promote good health of the students.

5. The two key areas that are being developed with the IQAC initiative are the Community Outreach Program and Extension Activities. Many programmes are organised in the adopted village on a regular basis and are run independently by students and faculty from the college under this initiative.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. Quality benchmarks/parameters for various academic and administrative activities are being developed and implemented.

2. Facilitating the creation of a Lerner-centric environment.

3. Arrangements have been made for alumni, teachers, and students to provide feedback on the college and curriculum. Development of mentoring system that encourages interactions between students and

faculty members and aids in assessing students' learning levels and taking appropriate steps in this regard.

4. Development of quality culture in the institution through staff meetings and meetings with department heads.

5. Annual Quality Assurance Report (AQAR) preparation in accordance with NAAC guidelines and parameters, to be submitted to NAAC.

6. The IQAC attempts to develop a comprehensive evaluation plan and to review best practices for student quality enhancement. Special consideration is given to maintaining cooperation among student groups on campus, and evidence of such solidarity can be seen during times of crisis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Imphal college gies emphasis for enhancement of gender equity. For providing highest level of security and safety of girl students there is Women Cell in the college under the convenorship of a senior lady faculty member. From time to time Imphal college Women Cell organises awareness programmes on gender related issues. Recently, in collaboration with Manipur State Women Commission(MSWC) One (1) Day state level workshop on Gender Sensitization was held in the Jubilee Hall, Imphal College with Chairperson of MSWC as the Chief Guest and Director of Social Welfare Department as Guest of Honour.Imphal College is fortunate to have a few active lady faculty members associated with framing gender policy of Manipur state with invitation from the MSWC. It worth mentioning that outgoing Chairperson of Manipur State Women Commission, Dr.M.Binota Devi, was serving as a faculty member in Imphal College, Economics department.Imphal college has a greivance redrassal cell for receiving gender related complaints from girl students. Gender related complaints are taken up on priority basis for instant redrassal.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Imphal college have limited number of cleaning staff but by engaging a few cleaning staff on contract best efforts are amde tokeep the campus neat and clean. There are 2 medium size garbage dumping pit where all solid waste from the dustbins kept inside the college campus are dunped. For safe disposal of solid waste an MoU was signed to transport and dumped at officially permitted dumping ground. Girls hostel located inside the college campus is also included in the arrangement made by the college for safe disposal of solid waste.

For E-Waste management an awareness programme was held in the college but as of now there we are waiting for the launching of e-waste disposal scheme to be implemented by the agency concerned.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

C. Any 2 of the above

04-03-2024 05:04:41

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has made all efforts to provide an inclusive environment by creating a culture to respect the cultural, regional as well as other diversities. To promote cultural harmony the institution always includes verities of cultural performances representing different culture during the Annual College week and Social Freshers Meet programme. Manipur state is known for different ethnic tribes with rich cultural verities. The College uses all the opportunities to showcase these ethnic verities to make our students aware about the rich cultural heritage which they have to carry forward. The cultural functions in fact showcase pan Indian culture. We promote an environment to use the languages of the different communities in the college. In fact we create an environment of harmony throughout our various programmes besides teaching and learning.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution celebrates Republic Day and Independence Day with much fervour to instil the sense of obligation to our country and the constitution which rules our lives to a great extent. The students, teachers and employees of the college are made aware about

our constitutional rights and duties through the speech delivered by
the different distinguished in invited guests on these occasions. On
the National Constitution Day (26 November) students are reminded to
uphold the spirit of the constitution to make India united and stand
apart in the global scenario. At the end of the Observation of
Constitution Day all the faculty members and students present pledge
oath to the preamble of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Imphal College has a long tradition of observing and celebrating
maximum of Nationally and Internationally important days and events
regularly. Imphal college celebrates Republic Day (26th January) by
hoisting tri-colour national flag at college foundation pillar

monument. At the state level celebration Imphal college march-past contingent participates and bagged 1st or 2nd Positions in the college category march-past competition. Every year college observes- 13 August as Patriots Day, 15 August-India's independence day, 8th March- International women's day,5th June -World Environment Day, 2nd October- National Cleanliness day, 1st to 7th July Van Mahotsav , 22nd April Earth Day, 20th August College foundation Day, Ramnavmi. This year due to Covid 19 pandemic only the very important days are observed symbolically with minimum attendance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Teachers Movement for Self Initiation

Open Library: The Imphal college 'Open Library' started in 2008 by the teachers of the college . The books, journals, magazines, news papers and all reading materials are donated by the faculty members, staff members and even by the students themselves.

Development of Linthoingambi Garden,under the initiative of the lady faculty members of the college Linthoingambi Garden was established in 2009. Since 2014, day-to-day maintenance of the garden has been jointly carried with out by the Eco-Club student members with the lady faculty members of the college. Annual awareness programmes on Eco-friendly practices and activities for the students are also conducted regularly.

EARN WHILE YOU LEARN (EWYL). Most of the students are from economically weaker section of the society. Their earning intentions of students are noticed by the mentors in the regular mentor-mentee interactions. informally engage these willing students to assist the college non-teaching staff in unskilled tasks such as shifting of

desks & benches from one room to another, sticking roll tags on the desks before the commencement of semester examinations, painting flower beds, decorating the trees growing inside the campus, hoisting coloured flags etc. In the initial years only a few students /learners were available for engagement in unskilled works in the college campus. Further, all the teaching & non-teaching staff of Imphal College are encouraged to engage our students in all unskilled works wherever possible under the scheme.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Imphal College received a very large numbers of applicants seeking admission in BA/BSc first semester courses. All serious students who desires to receive quality education at an affordable cost prefers Imphal college. College authority takes the aspirations of the students and their parents very seriously to fulfil it to the highest possible level. The college has been performing satisfactorily in providing quality education to all its students and mainly focussing on their overall efforts towards their progression and employability. A robust mechanism of regular and online feedback from students towards "Teaching-Learning" is taken every year which helps in monitoring the progress as well as in understanding learners' needs. Teaching-Learning has evolved in these years, with teachers using different teaching pedagogies. Every student is assigned with a mentor-teacher who guides the students for their academic progression after a proper analysis of the student. Career counselling of the final semester students are regularly held in collaboration with various agencies with special focus on future courses of study after completion of their under graduate courses. In order to instil a sense of social responsibility, students are encouraged to participate in social activities in NSS, NCC, Eco-Club, Aura, Red-ribbon Club. YRC etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Imphal College has a well-planned mechanism for curriculum delivery along with proper documentation system. In the beginning of new academic sessions an Academic Calendar with action plan is developed and uploaded in the college website for general information. Imphal College Academic Calendar is prepared in conformity with the Manipur University Academic Calendar. The college level general routine/ timetable indicating the subject, time and classroom number is displayed in the college notice board and circulated to all 16 departments for strict compliance. The Head of Departments of each departments make allotments of the courses and syllabus to its respective faculty members and monitors the progress of the course regularly. For timely completion of the courses faculty members are required to plan and schedule their classes accordingly. Dean of Science and Dean of Arts ensures the regular conduct of classes. In the course of a semester Principal convenes at least 2 meetings with the HoDs, Dean of Arts & Science, Academic Council and IQAC to discuss the effective implementation and timely completion of the syllabi of the different courses.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Imphal College is affiliated to Manipur University, academic calendar prepared by the college is always in conformity with the Academic Calendar framed by Manipur University. Commencement of classes and schedule of end semester examinations are specifically mentioned in the Academic Calendar and college needs to comply with the same. Besides the mandatory compliance with commencement of classes and examination schedule of the University, college makes reasonable adjustments for Continuous

Internal Evaluation, Celebration of college foundation day, college week, Induction programme, Summer & Winter vacations etc. Schedule for conducting Internal assessments is tentatively mentioned and HoDs are given the liberty to conduct internal assessment as per their convenience. In case of semester examinations conducted by Manipur University tentative schedule reflected in the university academic calendar are strictly adhered and all affiliating colleges must comply with the same. List of holidays declared by State Government are included while preparing the college holidays. For all administrative offices under the state government Saturdays are declared as holiday but for Imphal college all Saturdays are normal working days conducting regular classes, however for non-teaching staff it is a holiday.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human

Values, Environment and Sustainability into the Curriculum

Within the curriculum prescribed by Manipur there is sufficient integration of issues related with professional Ethics, Gender, Human Values and Environment & sustainability.

Issues on Professional ethics were found in Philosophy subject in paper 4 of BA philosophy in unit 1,4 & 5.

Gender issues are discussed in detail in Sociology 6 semester under the paper-8 titled- Sociology of Gender. In Manipuri subject it is found in Paper 7,8,9,10. Gender issues are also included in Philosophy in paper 4 & 10.

Human Value related topics are being included in English 2 semester syllabus, Philosophy 4 & 10 papers.

Environment and sustainability along with rural and local elements are widely include in Economics particularly in Indian Economy and Economic development. In the 4 semester Environmental study is a compulsory paper for students of BA as well as B.Sc, this course imparts education to young students about natural resources, eco-system, bio-diversity, pollution and demographic importance.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

8

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

30

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://imphalcollege.edu.in/parents/#

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1150

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1033

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Teachers identify slow and advanced learners through the results of unit tests, class performance, group discussions and mentor-mentee interactive sessions.

Strategies for slow learners:

Remedial and tutorial classes are conducted by the concerned subject faculties to facilitate slow learners cope up with the advanced learners.

Teachers nurture the students by addressing their academic and stress related issues in mentor-mentee interactions conducted in every department.

Course related texts, pdfs, links to academic resources, digital learning link for difficult topics are circulated among students in classroom and semester watsapp groups for slow learners.

Strategies for advanced learners:

Advanced learners are motivated and provided with guidance, study materials, related links for preparations in competitive examinations.

End semester university examination toppers are felicitated with awards every year in college foundation day for encouraging them towards higher goals.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3758	**87**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Along with lecture, conventional method of teaching-learning, ICT assisted classes were conducted by teachers by using projectors, computer lab classes and case study methods. In post covid 19 academic sessions, classes were conducted online through zoom and google meet applications at departmental level. Students' feedback in the form of suggestions were taken mid semester to calibrate the teaching methods to suit the students. Case studies were shared in the class to enhance their analytical and problem solving skills. Subject wise semester specific whatsapp groups were formed with students and concerned teachers for dissemination of course related study materials, reference texts, pdfs, academic information related to college and other necessary course related texts. Extension activities were conducted with students to provide them an exposure. The institution has some societies maintained by different departments under which workshops, popular talks and extension activities are organized. Field trips like visits to various organizations, historic places etc. were also conducted to facilitate learning experiences of students. For all round excellence, Imphal college have some in-house facilities like personality development AURA club, Eco club, Drama club etc for promoting student centric activities under respective heads.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT enabled tools used by teachers in teaching-learning process

Imphal college always make efforts to keep abreast to the latest development in ICT. ICT enabled teaching practices also becomes part of traditional teaching- learning framework particularly during and aftermath academic sessions of the Covid 19 pandemic. when teaching- learning practice was temporarily shifted from physical classrooms to virtual mode. The faculty members made extensive use of platforms such as Google Classroom, teachmint and Zoom to interact with the students. The following are some of the important steps taken by the faculty members in the teaching- learning process by using various types of ICT tools for the development of students:

- Forming subject wise semester specific WhatsApp groups for each semester for conducting classes, sharing study materials, course related information and career related
- Using PPT (Power Point Presentation) slides in the classrooms.
- Operating Google Classroom, Zoom Classes, Google Meets, and the college's official website for sharing information and uploading of important study materials.
- Referring to the various YouTube channel for a better understanding of course curricular for both 5th &6th semester Honours students and other lower semester students.
- Using Google Forms for collecting feedback from the
- Guiding the students regarding self-learning portals like e- pathsala and Swayam.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://imphalcollege.edu.in/ict-enabled-rooms-classrooms-smartclassrooms/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

87

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

87

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

48

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File]()

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

2175

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	**No File Uploaded**

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution has a transparent and continuous internal assessment system supervised by Imphal college examination committee. The students are aware of the probable schedules of unit tests as the same is mentioned in the Imphal College academic calendar and notified in college website much prior to the conduct of unit tests. Students are also informed on the same during classes.

Each department fulfills the continuous evaluation process through unit tests, assignments, presentations, projects etc. In 2021-2022 due to the COVID-19 pandemic, the internal assessment was carried out in conformity with earlier notifications issued by Manipur university.

The results of the exams were made known to the students and their assignments and answer sheets of the unit tests were distributed among the students to make them aware of their

mistakes & shortcomings and discuss the right way of presenting answers for the end semester university examinations.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Imphal college has a robust mechanism to ensure that the process of continuous assessment is transparent, efficient and in the best interest of students. For practical labs, the internal assessment was carried out in a continuous evaluation mode where the teacher gave the assignment based on experiments already performed and students were required to submit in stipulated time. Information related to internal assessment was conveyed to students by the concerned teachers through their specific whatsapp. Answer scripts of unit tests, assignments and project reports were discussed with students after evaluation. The students may raise their grievances regarding the marks awarded to them with the faculty concerned, if any. In rare cases if students' grievances were not addressed satisfactorily, students can approach their mentor, or the teacher-in-charge for redressal. Intervention by the Head of Institution can be sought in extraordinary case. In rare cases, if discrepancies exist between marks awarded to students by teachers and those entered in the mark sheets prepared by the university, the college assists the students in getting such errors rectified.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Programme outcomes enclose a broad spectrum of knowledge, skills, abilities, and attitudes that students acquire during their undergraduate courses. The institution offers a number of programmes in science, social sciences,humanities, and vocational courses, each of them with unique and well-defined outcomes. The specific learning outcomes of various courses are built into the curriculum of each discipline and are communicated among students in classes. The outcomes of courses are outlined during the departmental orientation sessions conducted on the beginning of each new academic session.

Common learning outcomes are:

College has created an ecosystem for learning beyond the classroom through numerous other co-curricular and extracurricular activities. Students are taught to identify, formulate, and analyze real life problems and to reach valid conclusions using basic principles of their subjects. Students are empowered to become teachers, entrepreneurs, scientists, soldiers, and administrators.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of programme outcome and course outcomes are evaluated at the college level in the following manner:

The assessment process includes internal assessment carrying 25 marks and final semester examination of 75 marks. There are various methodologies decided by the teachers as per program guidelines such as written tests, assignments, presentations, practical and viva etc. The external examiners set the semester question papers so that course outcomes can be tested as per the university guidelines. All departments in Imphal college

maintains a departmental record book wherein information on students' persuasions in higher studies and their placement in various job sectors are recorded as a measure of course outcome.

The engagement of students in various co-curricular activities such as internship, lab work and extracurricular activities indicate the outcome of their curricular learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

786

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://imphalcollege.edu.in/wp-content/uploads/2024/02/SSS-2020-21_watermark.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3054120

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities conducted on collaboration with the neighbourhood youths' organisations, clubs &NGOs.In the initial

years of collaboration for trust building purposes social service programmes are conducted with participation of college NSS, NCC, ECO-CLUB members/volunteers along with members of local communities and social organizations. The role of Imphal College NSS, NCC Units is to facilitation with Governmental organizations concerned. The main thrust are of activities varies from maintaining cleanliness in and around the household area, local surroundings etc. In this context one of the on-going mission entitled Swaach Bharat Abhiyan under the initiative of Hon'ble Prime Minister Shri Narendra Modi provided an inspirational inputs towards the same objective.

Awareness programme on AIDS has been conducting at various locations as it is an important issue concerning the health of all citizen. This programme was held at 3 different places during the current academic session, 2 at neighbouring villages and 1 in the college auditorium.

In collaboration with District Administration Imhal west, Imphal College Electoral Literacy Club was established in 2021. under this initiative resource persons from District Administration first time voters were motivated to use their electoral rights in the correct manner while casting their votes for the first time and in ever suceeding elections to various levels.

Gender equity is also another area in which Imphal college focussed with great importance. In collaboration with MSWC and Imphal College women jointly organized a state level workshop on Gender Sensitization was organised with participation from the members of local neighbouring communities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

3

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	*View File*
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	*View File*

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Imphal College has 38 classrooms, out of which 8 classrooms are of large size with 100 plus sitting capcity and rest of the classrooms are moderate in size with nearly 60 plus sitting capacity. Altogether there are 15 nos of laboratories. All 18 departments are provided individual department rooms. There is 1 Central IT lab with 50 functional computer sets for conducting

computer based skill courses. Subjects having computer related practical classes share the central IT lab under a time-table specific to IT lab. Imphal college has a fully automated central library with nearly 30 thousand books and journals with 200 plus sitting capacity. Existing classrooms and laboratories are less than what is actually required. while preparing general college time-table allottments of rooms for smooth conduct is classes is very challenging. In the post Covid 19 pandemic the no of applications received for admission to BA & B.Sc first semester courses is extorbitantly increased and with pressure from various quarters intake capacity is increased to a maximum possible level in the interest of students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Imphal college is located at the periphery of Imphal City and there is lack of space for providing sufficient areas to all games and sports activities. For promoting the sports activities and enhancement of general wellness of students, Imphal College has 1 indoor stadium wherein a Badminton court and Table – tennis boards are kept for students. There is 1 Basketball court, 1 Volley ball court, 1 medium size football ground, 1 health & fitness centre with all essential equipment. For promoting and enrichment of student's cultural related talents Imphal college have 1 multipurpose hall, 1 Open air theatre and 1 Central hall where culture related activities and performances are held. In 2022 state level "MUKNA" (a withering traditional form of wrestling) Competition was organized at Open-Air theatre, which was a very rare competition for promoting this very old form of wrestling.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`4`

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

`10`

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`22721291`

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Imphal college Central Library has open access to students and staff. Three well furnished reading rooms are attached with book section for Arts, Science streams and general section. A separate reading room is there for teachers only. Reference section is available in the library. Attendance register is maintained for users. New arrivals of books and journals are

displayed systematically. Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users. C.C. T.V. cameras are installed in the library for strict surveillance. Web OPAC (Online Public Access Catalogue) is available in the Library. Users of any location can search the library collections through Web OPAC. Electronics Resource Management package for e-journals, and a well equipped Digital Library having Internet connectivity is also available. Users can access the EResources from anywhere in the campus. Library management software database and the Web OPAC is available for the users. The issue and return of books has been activated in the Library Management System.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

956250

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

67

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Since the post Covid 19 pandemic blended mode ofacademic transaction has become a prominient feature of Imphal college. As a premier college in the state of Manipur a Digital class recording was established in 2021 under the initiative of Directorate of University and higher education, Government of Manipur. Imphal college has fulle functional IT Lab with 50 plus computer sets with optic fibre broadband connection. For furthering the IT proficiency of students and teachers Imphal College- Education Technology Committee (IC-ETC) was formed a NodalOfficer who is fluent with IT related matters. Upgrading the available IT facilities in the college is a priority.Upgrading the existing system is a normal regular exercise as many students from various are conducting their IT related classes in the IT lab. Under the initiative of the Government of India a new scheme for making the campus wifi enabled at free of cost is implementing soon. Technological partner have visited the campus and submitted feasibility report to the Government of India, Imphal college will be the second beneficiary college in Manipur state.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

74

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1548726

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Imphal College functions under Directorate of University & Higher Education, Government of Manipur, for infrastructure development and maintenance,Imphal College Construction and building maintenance committee oversees the maintenance and up-gradation of the infrastructure facilities in college. Academic related matters are mainly looked after by the Academic Council of the college. While procuring books for departmental libraries Head of departments in consultation with their faculties submits the details of the books. Management of Imphal College girls' hostel is exclusively done by the Hostel committee. There are altogether 17 nos. of laboratories in the college. Imphal College library Advisory Committee is assigned for systematic and regular functioning of Library. Sports, Health and Recreation Committee is there for maintenance and to up-grade the sports facilities and infrastructure.

Nodal Officer, IT Cell Imphal College, regularly monitors the status of all the computers available in the college. Classrooms are regularly cleaned by the support staff of the college.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

696

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	`C. Any 2 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

33

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Imphal College ensures participation of student's representative in functioning of the college in all permissible areas. Normally Imphal College Students Union (ICSU) elections are held every year.Principal functions as President of Imphal College Students Union (ICSU) heading eight elected secretaries/executive members. Each Secretaries is assigned with a faculty member as Teacher-in-Charge to advise and monitor the activities and functioning of each secretaries. General Secretaryof ICSU is the link that connects students with the college authority. ICSU members actively participate in organizing almost all college level functions and celebrations such as annual literary meet, awareness programmes, College week, annual sports activities, debating competition. Publication of College Magazine is one of the most important activity of the ICSU giving the students an opportunity to express their potentials in literary writings. Students voluntarily participates in the outreach programmes and extension activities. ICSU facilitates the deserving and competent students in participating different events organized at district level, state level, national level and international level. ICSU also take active part in the implementation of all quality initiatives undertaken by IQAC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Imphal College Alumni Association was registered in the year 2017.Since its inception the association has been engaged with the academic upliftment, intellectual and cultural enhancement of the college in broader perspective. Imphal college being a Government college cannot fulfilled its needs and requirements in time, in such situations the association provides supports and assistance to overcome some of the small budget requirements. Economic support to the students of the college belonging to the poor section of the society is also provided by Imphal college alumni association. In all executive meetings of the association, various matters relating to the problems of mental health of the young generations are discussed. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various major events of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Imphal College received a very large numbers of applicants seeking admission in BA/BSc first semester courses.All serious students who desires to receive quality education at an affordable cost prefers Imphal college. College authority takes the aspirations of the students and their parents very seriously to fulfil it to the highest possible level. The college has been performing satisfactorily in providing quality education to all its students and mainly focussing on their overall efforts towards their progression and employability. A robust mechanism of regular and online feedback from students towards "Teaching-Learning" helps in monitoring the progress as well as in understanding learners' needs. Teaching-Learning has evolved in these years, with teachers using different teaching pedagogies. Every student is assigned with a mentor-teacher who guides the students for their academic progression after a proper analysis of the student. During an academic session career counselling of the final semester students are regularly held in collaboration with various agencies with special focus on future courses of study after completion of their under graduate courses. In order to instil a sense of social responsibility, students are encouraged to participate in social activities by enrolling as volunteers in NSS, NCC, Eco-Club, Aura, Red-ribbon Club. YRC etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Imphal College follows a very democratic and participatory method in its various institutional management procedures in which Principal's office acts as a decentralizing agency. Committee System has been followed to decentralize the academic management of Imphal College. In decision making process members of teaching and non-teaching staff are included. Imphal College Teachers Association (ICTA) and IQAC are always consulted before taking decision on any important matter. While formulating major policies, opinions of different committees are given due importance. While implementing policies of the Government and Manipur University, the Principal ensures execution after a thorough discussion with various committees. Deans, Academic Council, ICTA,IQAC,Examination Committee, Library Committee, Overall development committee , Construction Committee, Environmental Committee, etc. are some of the organs in effective decentralization of matters in Imphal college. A well-established communication mechanism is in place between the teachers, administrators and students to ensure effective academic environment. The Principal Imphal College is not a member of Imphal College Teachers Association (ICTA) in order to be able work independently and at the same time ICTA enjoys certain powers to question the unethical conduct of any faculty members, non-teaching staff and even the Principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institutions tries to accomplish its mission and vision through effective implementation in its teaching learning process by continuous review and discussion with the faculty members. New programmes and new courses are introduced to achieve the goal of providing good education for a better future for the students.

Fully equipped laboratory facilities and ICT enabled classrooms, central library, botanical garden are established to achieve excellence in teaching and research. All round development of the students are also carried out through sports and cultural events hosted in the campus. The institution also promotes research

culture among its faculty members by encourage young faculties to engage in research activities. The college also annually published research journal named "IMPHAL COLLEGE RESEARCH JOURNAL" to uplift the research atmosphere in the college.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Imphal college is government college under the Directorate of university and Higher Education , Government of Manipur, affiliated to Manipur University. Being a government college it strictly adhered to the established rules and regulations of the government. Administrative directives of the government are strictly complied with. Directorate of University & Higher Education made all arrangement for regular and systematic audit of accounts related to Imphal College. Appointment and promotion procedures of the teaching and non-teaching staff of the college is handled by the Directorate of University & Higher Education college. Principal is the overall in-charge of the management and administration of the college. In academic matters principal is assisted by Dean of students welfare, Dean of Arts & Dean of Science. IQAC implements norms and sets standards for quality and excellence and all the academic departments actively cooperate. Regular meetings are held by the Principal with the teaching and non-teaching staff of the college as well as with the student union for successful implementation of policy measures. The academic and non-academic grievances, problems and issues of students are dealt with sensitively by Grievance Redressal cell. Complaints of the students are taken very seriously by this cell and are thoroughly analyzed and discussed with various bodies involved. For the psychological and emotional problems that students face, the college has a counselling centre.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Imphal College offers various facilities for the welfare of the teaching as well as non-teaching staff. ICTA (Imphal college teachers Association) is responsible to look after the issues relating to teaching faculty. ICTA organises various awareness programme relating to Income-tax, banking and importance of systematic investments etc. for the benefit of teachers. ICTA felicitates the retiring teachers on attaining superannuation. A separate room for ICTA Office was constructed with assistance Imphal College Alumni Association. Principal Imphal college provides a big flat screen LED TV for use of faculty members in the ICTA Office room. Facilities like drinking water, hygienic sanitary condition, regular newspapers, etc. Separate washrooms are also set up in different buildings and respective departments for convenience and comfort of the teachers and students. Daily tea and light arrangements are also made in Departments where refreshment fund is generated voluntarily by teachers. One

assistant is also assigned for a block where departments are located to look after various works. For the non-teaching staff there is Imphal college non-teaching staff welfare Association to look after the welfare of administerial staff. Imphal College also has an active Women's Cell which includes members of both teaching and non-teaching staff. The Forum plays a participative role towards empowerment and upliftment of woman of teaching, non-teaching category and female students of the College. Moreover, the college has the welfare measure under which the teaching staffs are granted duty leave to attend various National and International Seminars and Conferences.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

13

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution regularly promotes its teaching and non-teaching staff according to the time scale as per the guidelines of the Directorate of University & Higher Education, Government of Manipur. Promotion of teaching staff strictly adheres to the

norms laid down by UGC under the API scheme of promotion. The API
score claim of individual incumbent teachers are verified and
certified by the IQAC of the institution.

The main objective of involvement of IQAC is to promote measures
for institutional functioning towards quality enhancement through
internalization of quality culture and institutionalization of
best practices as the students, teaching and the non-teaching
staff are the pillars of the institution. Therefore, at the
initiative of the IQAC feedback from students regarding teaching
and learning, infrastructure and support system are taken and
data collected is analysed and steps are taken to overcome the
loopholes and shortcomings. The teaching staff of the institution
also offer their suggestions through the online feedback system
which helps in strengthening the Performance Appraisal System of
the Institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits
regularly. The internal audit is conducted yearly by the
Institutions audit committee which consists of various stake
holders as well as the faculties with expertise in accounting
practices. The books of accounts, vouchers for transactions,
grant orders and completion reports are all collected and
verified. The collected materials are scrutinized to check
whether the regulations and accounting principles were followed
while maintaining the books of accounts. The balances of cash
books are verified with the bank statements and the physical cash
in hand available at the end of the year. After the proper
verification and scrutiny of the materials, a report is thereby
prepared highlighting any discrepancies if found and with
suggestions on its rectification.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Imphal College being a government college functions under the funds provided by the Directorate of University & Higher Education, Government of Manipur. Besides the funds provided by the Government there are few sources for generating its own income at the institutional level from the following sources:

Renting of college canteen, swimming pool and most importantly green energy generated from the rooftop solar plates are integrated to the main grid of Manipur power corporation limited (MSPCL). Power generated from the institutional solar plates are metered and income derived are transferred to the college account on regular basis.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

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The following are some of the Imphal college IQAC's contribution
after the second cycle NAAC accreditation:

1. To enhance the teaching, learning and research environments at
college many Memorandums of Understanding (MoU) are being signed
with various organisations and institutions.

2. IQAC organised a "Workshop on Faculty Development Programme
with special focus on augmentation of ICT usages" as in the
aftermath of Coved-19 pandemic blende mode of teaching learning
has become part and parcel of Imphal college.

3. Expansion of various extension activities through NSS, NCC and
other college wings, physical infrastructure growth and creation
of various cells and committees to serve diverse goals have all
become routine parts of our regular practices.

4. At the initiative of the IQAC, the College is working hard to
build a student support system. The Mentor Mentee mechanism is
used for student mentoring. The Wi-Fi network covers the entire
college campus. Indoor and outdoor sports facilities are well-
developed and maintained. International Yoga Day was held to
promote good health of the students.

5. The two key areas that are being developed with the IQAC
initiative are the Community Outreach Program and Extension
Activities. Many programmes are organised in the adopted village
on a regular basis and are run independently by students and
faculty from the college under this initiative.
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File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

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1. Quality benchmarks/parameters for various academic and
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administrative activities are being developed and implemented.

2. Facilitating the creation of a Lerner-centric environment.

3. Arrangements have been made for alumni, teachers, and students to provide feedback on the college and curriculum. Development of mentoring system that encourages interactions between students and faculty members and aids in assessing students' learning levels and taking appropriate steps in this regard.

4. Development of quality culture in the institution through staff meetings and meetings with department heads.

5. Annual Quality Assurance Report (AQAR) preparation in accordance with NAAC guidelines and parameters, to be submitted to NAAC.

6. The IQAC attempts to develop a comprehensive evaluation plan and to review best practices for student quality enhancement. Special consideration is given to maintaining cooperation among student groups on campus, and evidence of such solidarity can be seen during times of crisis.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Imphal college gies emphasis for enhancement of gender equity. For providing highest level of security and safety of girl students there is Women Cell in the college under the convenorship of a senior lady faculty member. From time to time Imphal college Women Cell organises awareness programmes on gender related issues. Recently, in collaboration with Manipur State Women Commission(MSWC) One (1) Day state level workshop on Gender Sensitization was held in the Jubilee Hall, Imphal College with Chairperson of MSWC as the Chief Guest and Director of Social Welfare Department as Guest of Honour.Imphal College is fortunate to have a few active lady faculty members associated with framing gender policy of Manipur state with invitation from the MSWC. It worth mentioning that outgoing Chairperson of Manipur State Women Commission, Dr.M.Binota Devi, was serving as a faculty member in Imphal College, Economics department.Imphal college has a greivance redrassal cell for receiving gender related complaints from girl students. Gender related complaints are taken up on priority basis for instant redrassal.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Imphal college have limited number of cleaning staff but by engaging a few cleaning staff on contract best efforts are amde tokeep the campus neat and clean. There are 2 medium size garbage dumping pit where all solid waste from the dustbins kept inside the college campus are dunped. For safe disposal of solid waste an MoU was signed to transport and dumped at officially permitted dumping ground. Girls hostel located inside the college campus is also included in the arrangement made by the college for safe disposal of solid waste.

For E-Waste management an awareness programme was held in the college but as of now there we are waiting for the launching of e-waste disposal scheme to be implemented by the agency concerned.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

C. Any 2 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institution has made all efforts to provide an inclusive

environment by creating a culture to respect the cultural, regional as well as other diversities. To promote cultural harmony the institution always includes verities of cultural performances representing different culture during the Annual College week and Social Freshers Meet programme. Manipur state is known for different ethnic tribes with rich cultural verities. The College uses all the opportunities to showcase these ethnic verities to make our students aware about the rich cultural heritage which they have to carry forward. The cultural functions in fact showcase pan Indian culture. We promote an environment to use the languages of the different communities in the college. In fact we create an environment of harmony throughout our various programmes besides teaching and learning.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution celebrates Republic Day and Independence Day with much fervour to instil the sense of obligation to our country and the constitution which rules our lives to a great extent. The students, teachers and employees of the college are made aware about our constitutional rights and duties through the speech delivered by the different distinguished in invited guests on these occasions. On the National Constitution Day (26 November) students are reminded to uphold the spirit of the constitution to make India united and stand apart in the global scenario. At the end of the Observation of Constitution Day all the faculty members and students present pledge oath to the preamble of Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Imphal College has a long tradition of observing and celebrating maximum of Nationally and Internationally important days and events regularly. Imphal college celebrates Republic Day (26th January) by hoisting tri-colour national flag at college foundation pillar monument. At the state level celebration Imphal college march-past contingent participates and bagged 1st or 2nd Positions in the college category march-past competition. Every year college observes- 13 August as Patriots Day, 15 August-India's independence day, 8th March- International women's day,5th June -World Environment Day, 2nd October- National Cleanliness day, 1st to 7th July Van Mahotsav , 22nd April Earth Day, 20th August College foundation Day, Ramnavmi. This year due to Covid 19 pandemic only the very important days are observed symbolically with minimum attendance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Teachers Movement for Self Initiation

Open Library: The Imphal college 'Open Library' started in 2008 by the teachers of the college . The books, journals, magazines, news papers and all reading materials are donated by the faculty members, staff members and even by the students themselves.

Development of Linthoingambi Garden,under the initiative of the lady faculty members of the college Linthoingambi Garden was established in 2009. Since 2014, day-to-day maintenance of the garden has been jointly carried with out by the Eco-Club student members with the lady faculty members of the college. Annual awareness programmes on Eco-friendly practices and activities for the students are also conducted regularly.

EARN WHILE YOU LEARN (EWYL). Most of the students are from economically weaker section of the society. Their earning intentions of students are noticed by the mentors in the regular mentor-mentee interactions. informally engage these willing students to assist the college non-teaching staff in unskilled tasks such as shifting of desks & benches from one room to another, sticking roll tags on the desks before the commencement of semester examinations, painting flower beds, decorating the trees growing inside the campus, hoisting coloured flags etc. In the initial years only a few students /learners were available for engagement in unskilled works in the college campus. Further, all the teaching & non-teaching staff of Imphal College are encouraged to engage our students in all unskilled works wherever possible under the scheme.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Imphal College received a very large numbers of applicants seeking admission in BA/BSc first semester courses. All serious students who desires to receive quality education at an affordable cost prefers Imphal college. College authority takes the aspirations of the students and their parents very seriously to fulfil it to the highest possible level. The college has been performing satisfactorily in providing quality education to all its students and mainly focussing on their overall efforts towards their progression and employability. A robust mechanism of regular and online feedback from students towards "Teaching-Learning" is taken every year which helps in monitoring the progress as well as in understanding learners' needs. Teaching-Learning has evolved in these years, with teachers using different teaching pedagogies. Every student is assigned with a mentor-teacher who guides the students for their academic progression after a proper analysis of the student. Career counselling of the final semester students are regularly held in collaboration with various agencies with special focus on future courses of study after completion of their under graduate courses. In order to instil a sense of social responsibility, students are encouraged to participate in social activities in NSS, NCC, Eco-Club, Aura, Red-ribbon Club. YRC etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

An intellectual meet with the Hon'ble Minister of State Education & External Affairs, Government of India Dr. R.K.Ranjan Singh shall be organized to highlight the challenges and achievements of India with special reference to the life, vision, policies and achievements under the leadership of Shri Narendra Modi, Hon'ble

Prime Minister of India.

Level-1 Korean Language Course shall be opened from the next academic session as an add-on course with limited intake capacity. In this regard Director of University & Higher Education, Govt of Manipur may be approached for finalizing the financial implications of the course.